

# Travis County Commissioners Court

**Sarah Eckhardt**  
County Judge

**Jeffrey W. Travillion, Sr.**  
Commissioner, Precinct 1

**Brigid Shea**  
Commissioner, Precinct 2

**Gerald Daugherty**  
Commissioner, Precinct 3



**Margaret J. Gómez**  
Commissioner, Precinct 4

Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, Austin, Texas 78701

## AGENDA

**VOTING SESSION • TUESDAY, JANUARY 28, 2020 • 9 AM**

Members of the public may give comment before the Commissioners Court on any item listed on this agenda during the time the item is taken up. During Public Communication, members of the public may communicate to the Court about County issues not on the agenda. The Judge may limit the time allotted to public comment/communication to allow adequate deliberation of posted items.

During Public Communication, County Announcements, or any other subject not specifically noticed on this agenda, the Court cannot deliberate; Court members may interact only by providing factual information or existing policy. Discussion must be restricted to proposing the subject be placed on a future meeting's agenda.

This meeting may include one or more members of the Commissioners Court that will participate by videoconference. The presiding officer will be physically present and it is their intent to preside over the meeting at the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, Austin, Texas 78701. The meeting shall be open to the public during the open portions of the meeting, and the member participating by videoconference shall be visible and audible to the public for as long as the member participates while speaking.

For press inquiries, please email [PIO@traviscountytexas.gov](mailto:PIO@traviscountytexas.gov) or call (512) 854-8740.

## PUBLIC COMMUNICATION • COUNTY ANNOUNCEMENTS

### CONSENT

- C1. Receive bids from the County Purchasing Agent. (Commissioner Daugherty)
- C2. Approve payment of claims by the County Treasurer. (Judge Eckhardt)
- C3. Authorize the County Treasurer to invest County funds. (Judge Eckhardt)
- C4. Approve the minutes for the Commissioners Court Voting Sessions of January 7 & 14, 2020. (Judge Eckhardt)

**PUBLIC HEARINGS**

1. Receive comments regarding a resolution of no objection for Yager Flats apartments, to be located at 4818 East Yager Lane, Manor, Texas 78653. (*Action Item 7*) (Commissioner Travillion)
2. Receive comments regarding a request to authorize the filing of an instrument to vacate a public utility easement located on Lot 8, Smoky Ridge and over and across Lot A, Atkinson-North, subdivisions in Precinct Two. (*Action Item 26*) (Commissioner Shea)

**RESOLUTIONS & PROCLAMATIONS**

3. Approve resolution recognizing Olie Pope for his service to Travis County. (Commissioners Travillion & Daugherty)

**EMERGENCY SERVICES**

4. Consider and take appropriate action regarding:
  - A. Outdoor burning in the unincorporated areas of Travis County
  - B. County response to natural disaster or other emergency(Judge Eckhardt)
5. Receive an update from County Emergency Services District (ESD) Commissioners regarding ESD statuses, activities, improvements, and other topics of interest to the Commissioners Court and ESD stakeholders. (Commissioners Shea & Daugherty)
6. Consider and take appropriate action on a memorandum of agreement with the Federal Emergency Management Agency Integrated Public Alert and Warning System (IPAWS) Program Management Office regarding the use of County of Travis, Texas, Interoperable System and IPAWS OPEN Platform for Emergency Networks (IPAWS-OPEN). (Judge Eckhardt)

**HEALTH & HUMAN SERVICES**

7. Consider and take appropriate action on a resolution of no objection for Yager Flats apartments, to be located at 4818 East Yager Lane, Manor, Texas 78653. (*Public Hearing 1*) (Commissioner Travillion)

8. Consider and take appropriate action on public hearing dates, public comment periods, and advertisements for the Community Development Block Grant (CDBG) PY20 Action Plan and PY19 Consolidated Annual Performance and Evaluation Report (CAPER):
  - A. Public hearing on March 24, 2020, at 9 am in the Travis County Commissioners Courtroom (TCCC), to inform the public and receive public input regarding community needs to help in the development of the PY20 Action Plan
  - B. Advertisements announcing the community-needs public hearing for the PY20 Action Plan
  - C. Public comment period (30-day) and public hearing date for the draft PY20 Action Plan:
    - 1) Public comment period: June 24, 2020, at 8 am, to July 24, 2020, at 5 pm
    - 2) Public hearing: July 14, 2020, at 9 am in the TCCC
  - D. Advertisements announcing the PY20 Action Plan public comment period and public hearing
  - E. Public comment period and public hearing date for the PY19 CAPER:
    - 1) Public comment period: November 12, 2020, at 8 am, to November 27, 2020, at 5 pm
    - 2) Public hearing: November 17, 2020, at 9 am in the TCCC
  - F. Advertisements announcing the PY19 CAPER public comment period and public hearing

(Commissioners Shea & Gómez)

### **PLANNING & BUDGET**

9. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)
10. Consider and take appropriate action on the following grant programs, applications, contracts & related special budgets, and permissions to continue:
  - A. Annual application with the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA) for the Parenting in Recovery Family Drug Treatment Court (PIR/FDTC) program in the Health and Human Services Department
  - B. Annual application to the Texas Division of Emergency Management for the Emergency Management Performance Grant program in the Emergency Services Department
  - C. Annual contract with the Texas Indigent Defense Commission for the MHPD Felony Expansion grant in Justice Planning
  - D. Status report for the Travis County Sheriff's Office (TCSO) NIBRS Conversion Grant from the U.S. Department of Justice, Bureau of Justice Statistics in TCSO

(Commissioner Gómez)

11. Receive update on the County's performance management program within SAP's Budgeting and Planning (SBP) module. (Commissioner Gómez)
12. Consider and take appropriate action on the scope of services for real estate and financial advisory services for the sale or ground lease of Palm School. (Commissioner Gomez)

### **PURCHASING**

13. Approve utilization procedures for a pre-qualified list of architectural and engineering firms. (Commissioner Daugherty)
14. Approve exemption order and contract for the purchase of professional services from Neil McClure DBA 6 Head Corp, LLC from the competitive procurement process pursuant to County Purchasing Act § 262.024(a)(4). (Commissioner Daugherty)
15. Approve contract award for the construction of the Thomas Springs at Circle Drive left-turn lane, IFB No. 1911-005-RJ, to the qualified low bidder, Cox Commercial Construction, LLC. (Commissioner Daugherty)
16. Approve Modification No. 1 to Contract No. 4400004293 with Higginbotham Insurance Agency, Inc. for property and boiler & machinery insurance coverage. (Commissioner Daugherty)
17. Declare iPhones as surplus property and donate to the SAFE Alliance nonprofit organization. (Commissioner Daugherty)
18. Approve Modification No. 5 to Contract No. 4400003420 with Tyler Technologies, Inc. for software license and implementation, maintenance, and support services agreement. (Commissioner Daugherty)

### **TECHNOLOGY & OPERATIONS**

19. Consider and take appropriate action on:
  - A. Routine personnel actions
  - B. Non-routine personnel actions(Commissioners Travillion & Gómez)
20. Consider and take appropriate action related to the resignation of Travis County Veterans Services Officer, including:
  - A. Appointing Susan Lewis, Senior Veterans Services Officer Assistant, as interim Veteran Services Officer, and setting a specific effective date
  - B. Setting the interim pay for Susan Lewis(Commissioners Travillion & Daugherty)

**TRANSPORTATION & NATURAL RESOURCES**

21. Consider and take appropriate action on appointments to the Capital Area Regional Transportation Planning Organization (CARTPO). (Judge Eckhardt)
22. Consider and take appropriate action on cancelling the 2017 Bond Project, Great Divide Drive at Little Barton Creek. (Commissioners Travillion & Shea)
23. Consider and take appropriate action regarding a monetary donation from Del Valle 969 Apartments, LTD. to the County for the Hornsby Bend Feeder Pilot Program. (Commissioners Travillion & Shea)
24. Set a public hearing on February 25, 2020, to receive comments regarding a request to authorize the filing of an instrument to vacate a public utility and drainage easement located at the common lot lines of Lots 66 & 67, Block A, Kingsbery Park Section One, a subdivision in Precinct One. (Commissioner Travillion)
25. Set a public hearing on February 25, 2020, to receive comments regarding a request to authorize the filing of an instrument to a vacate drainage easements associated with Shadowglen Phase 2, Sections 21A & 21B, a subdivision in Precinct One. (Commissioner Travillion)
26. Consider and take appropriate action on a request to authorize the filing of an instrument to vacate a public utility easement located on Lot 8, Smoky Ridge and over and across Lot A, Atkinson-North, subdivisions in Precinct Two. (*Public Hearing 2*) (Commissioner Shea)
27. Consider and take appropriate action on a request to utilize surplus investment income from 2001 Precinct Two Road Bonds for the construction of a new traffic signal at the intersection of Howard Lane and McNeil-Merriltown Road in Precinct Two. (Commissioner Shea)
28. Consider and take appropriate action on a request to use an alternative fiscal agreement for West Cypress Hills Phase 2, Section 4, in Precinct Three. (Commissioner Daugherty)

**OTHER**

29. Consider and take appropriate action on an order modifying the designation of polling places for the March 3, 2020, joint primary election. (Judge Eckhardt)

**EXECUTIVE SESSION**

**Note 1 Texas Government Code § 551.071, Consultation with Attorney**

**Note 2 Texas Government Code § 551.072, Real Property**

**Note 3 Texas Government Code § 551.074, Personnel Matters**

**Note 4 Texas Government Code § 551.076, Security**

**Note 5 Texas Government Code § 551.087, Economic Development Negotiations**

**Note 6 Texas Government Code § 551.089, IT Security**

**The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.**

30. Consider and take appropriate action on the following related to the appointment of the Travis County Chief Public Defender:<sup>1&3</sup>
  - A. Conducting candidate interviews
  - B. Appointing the Chief Public Defender
  - C. Other related matters  
(Judge Eckhardt)
31. Consider and take appropriate action on the sale, lease, or exchange of Palm School or other property in Travis County's real estate portfolio and acquisition of property interests in the land underlying the Travis County Exposition Center or other real property.<sup>1&2</sup> (Judge Eckhardt)
32. Receive legal briefing in *Amy Smith, et al. v. City of Austin, et al.*, Case No. 1:18-CV-5051.<sup>1</sup> (Judge Eckhardt)
33. Receive legal briefing in *Emily Borchardt v. Travis County, Texas, et al.*, Cause No. 1:19-CV-00891-LY.<sup>1</sup> (Judge Eckhardt)
34. Receive briefing and take appropriate action concerning the claims asserted in *Travis County, Texas v. Mustang Kimbro Estates, LLC, et al.*, Cause No. D-1-GN-18-004770, and other claims, actions, and parties that relate to this litigation.<sup>1</sup> (Commissioner Travillion)
35. Receive briefing from County Attorney and take appropriate action regarding violations of the Texas Health & Safety Code and the Travis County Fire Code by Craig Forbes at 4308 James Lane, Travis County, Texas 78734.<sup>1</sup> (Commissioner Daugherty)
36. Consider and take appropriate action regarding an offer to sell 177 square feet of land (Parcel 1), and 4,955 square feet of land (Parcel 2), received by the County and required as right-of-way for the planned Littig Road Bridge #161 replacement project in Precinct One.<sup>1&2</sup> (Commissioner Travillion)

37. Consider and take appropriate action to approve and authorize the County Judge, and/or the County Executive of Transportation and Natural Resources, to execute a possession and use agreement with Frontier Bank of Texas, the owner of FM 969 Capital Improvement Roadway Project's Parcel 13 (Property), granting the County irrevocable possession and use of the Property for the purpose of constructing the FM 969 Capital Improvement Roadway Project.<sup>1&2</sup> (Commissioner Travillion)
38. Consider and take appropriate action to approve and authorize the County Judge, and/or the County Executive of Transportation and Natural Resources, to execute a possession and use agreement with the Most Reverend Joe S. Vasquez, Bishop of the Catholic Diocese of Austin, and his successors in office, of the benefit of Santa Barbara Catholic Church - Austin, Texas, the owner of FM 969 Capital Improvement Roadway Project's Parcels 16 & 17 (Property), granting the County irrevocable possession and use of the Property for the purpose of constructing the FM 969 Capital Improvement Roadway's Project.<sup>1&2</sup> (Commissioner Travillion)
39. Consider and take appropriate action regarding an offer to sell approximately 1,000 square feet of land (Parcel 1) received by the County and required as right-of-way for planned replacement of a bridge along Linden Road at a crossing of Maha Creek in Precinct Four.<sup>1&2</sup> (Commissioner Gómez)
40. Receive briefing and take appropriate action to accept, reject, or counter an offer made by MCJV Investments, Ltd., to sell Parcel 10 (Property) to the County for the purpose of constructing Elroy Road Improvement Project and to authorize the County Executive of Transportation and Natural Resources to execute the agreement on behalf of the County to purchase the Property.<sup>1&2</sup> (Commissioner Gómez)

**ADJOURN**

**NOTICE**

**A quorum of the Commissioners Court may attend the following events:**

**Travis County Chief Public Defender Office Candidate Meet-and-Greet**

Travis County Administration Building, Commissioners Courtroom  
700 Lavaca Street, Austin, Texas  
Monday, January 27, 2020  
4 pm to 5:30 pm

**Commissioners Court & ESD Commissioners Council Luncheon**

Travis County Administration Building, Multifunction Room B  
700 Lavaca Street, Austin, Texas  
Tuesday, January 28, 2020  
12 pm to 1:30 pm

**Commissioners Court Retreat**

Travis County Ned Granger Building  
314 West 11th Street, Austin, Texas  
Friday, January 31, 2020  
8 am to 5 pm