



Minutes for the Travis County Commissioners Court Tuesday, April 18, 2017 Voting Session

Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on April 18, 2017, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dana DeBeauvoir, County Clerk, was represented by Deputy Robert Resnick.

Sarah Eckhardt	County Judge	Present
Jeffrey W. Travillion, Sr.	Precinct 1, Commissioner	Present
Brigid Shea	Precinct 2, Commissioner	Present
Gerald Daugherty	Precinct 3, Commissioner	Present
Margaret J. Gómez	Precinct 4, Commissioner	Present

Public Communication

Members of the Court heard from:
Carlos León, Travis County resident

County Announcements

Members of the Court heard from:
Laura Seaton, Executive Assistant, Transportation and Natural Resources (TNR)
Maya Reisman, Executive Assistant, County Judge's Office
Shaun Auckland, Environmental Specialist, TNR

Public Hearings

1. Receive comments regarding a request to authorize the filing of an instrument to vacate a portion of a drainage easement being located over and across Lot 19, Block A of Granada Oaks, a subdivision in Precinct Three. (Action Item 17) (Commissioner Daugherty)

MOTION: Open the Public Hearing.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Gerald Daugherty, Commissioner
SECONDER: Margaret J. Gómez, Commissioner
AYES: Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

Members of the Court heard from:
Anna Bowlin, Division Director, Development Services and Long Range Planning, TNR

MOTION: Close the Public Hearing.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Gerald Daugherty, Commissioner
SECONDER: Margaret J. Gómez, Commissioner
AYES: Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

Consent Items

- C1. Receive bids from the County Purchasing Agent. (Judge Eckhardt)
- C2. Approve payment of claims by the County Treasurer. (Judge Eckhardt)
- C3. Authorize the County Treasurer to invest County funds. (Judge Eckhardt)
- C4. Approve the minutes for the Commissioners Court voting sessions of March 28 & April 4, 2017. (Judge Eckhardt)

Members of the Court heard from:
Steve Manilla, County Executive, TNR
Julie Joe, Assistant County Attorney

MOTION: Approve Consent Items C1–C4 and Agenda Items 6, 7, 9, 15, 18, 19, 20, 22, 23, 24, 25, 26, 33, 34.a–c, 35.a–k, and 37.a–g.
RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Margaret J. Gómez, Commissioner
SECONDER: Gerald Daugherty, Commissioner
AYES: Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

Emergency Services

2. Consider and take appropriate action on an order concerning outdoor burning in the unincorporated areas of Travis County. (Judge Eckhardt)

RESULT: NO ACTION NECESSARY

Clerk's Note: The County Judge announced that by taking no action, the prohibition against outdoor burning remains lifted.

3. Consider and take appropriate action regarding the issuance of a mass gathering permit for Lonestar Nationals BMX Race to be held on April 21–23, 2017, at Northeast Metropolitan Park, 4708 Killingsworth Lane, Pflugerville, Texas 78660. (Commissioner Shea)

RESULT: NO ACTION NECESSARY

Justice Planning

4. Consider and take appropriate action regarding the appointment for Justice of the Peace, Precinct 5. (Judge Eckhardt)

Members of the Court heard from:
Nicholas Chu, Incoming Travis County Justice of the Peace, Precinct #5

MOTION: Appoint Nicholas Chu as Justice of the Peace, Precinct #5.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Margaret J. Gómez, Commissioner
SECONDER: Brigid Shea, Commissioner
AYES: Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

5. Consider and take appropriate action on the use of approved general funds for the purchase of food for the 16th Annual Sheriff's Office Volunteer Appreciation Banquet, to be held on Saturday, June 17, 2017, at the Travis County Correctional Complex Chapel. (Judge Eckhardt)

Members of the Court heard from:

Danny Smith, Inmate Mental Health and Counseling and Education Services (CES)
Director, Travis County Sheriff's Office (TCSO)
Jessica Rio, County Executive, Planning and Budget Office (PBO)
Alan Miller, Assistant Budget Director, PBO
Shane Poole, Major, Administration and Support Bureau, TCSO

MOTION: Approve this exception to the Budget Rules.
MOVER: Margaret J. Gómez, Commissioner
SECONDER: Gerald Daugherty, Commissioner
FRIENDLY
AMENDMENT: Waive the \$300.00 cap and set a limit of \$1,500.00 on food for the event.
MOVER: Sarah Eckhardt, Judge
RESULT: **FRIENDLY AMENDMENT ACCEPTED**

Clerk's Note: A Vote on the Standing Motion was taken.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Margaret J. Gómez, Commissioner
SECONDER: Gerald Daugherty, Commissioner
AYES: Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

6. Approve new bond for Visiting Justice of the Peace Santiago S. Coronado. (Judge Eckhardt)

RESULT: **ADDED TO CONSENT**

7. Approve new bond for Reserve Deputy Constable Michael C. Ritenour, Constable Precinct 3. (Judge Eckhardt)

RESULT: **ADDED TO CONSENT**

Health and Human Services

8. Receive an update from the Travis County Affordable Housing Policy Committee. (Commissioners Shea & Gómez)

Members of the Court heard from:

Christy Moffett, Social Services Manager, Travis County Health and Human Services & Veterans Service (TCHHS&VS)
Karen Thigpen, Assistant Corporations Administrator, PBO
Mark Gilbert, Director, Economic and Strategic Planning, PBO

RESULT: **DISCUSSED**

Planning and Budget

9. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

RESULT: ADDED TO CONSENT

10. Consider and take appropriate action on adoption of the Travis County Juvenile Probation Master Plan. (Judge Eckhardt)

Members of the Court heard from:

Mark Gilbert, Director, Economic and Strategic Planning, PBO
Rob Fisch, Project Principal, CGL RicciGreene
Laura Maiello, Lead Juvenile Justice Planner, CGL RicciGreene
Jared Altobello, Associate, CGL RicciGreene
Rhonda Hurley, Judge, 98th District Court

MOTION: Accept the Master Plan.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Jeffrey Travillion Sr, Commissioner
SECONDER: Margaret J. Gómez, Commissioner
AYES: Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

11. Consider and take appropriate action on staff recommendations and update on Public Improvement District policy amendment proposals. (Commissioner Gómez)

Members of the Court heard from:

Diana Ramirez, Director, Economic Development & Strategic Investments, PBO
Pete Dwyer, Dwyer Realty, Developer

RESULT: DISCUSSED

12. Accept and open bids relating to, and consider and take appropriate action on an order authorizing the issuance of an amount not to exceed \$48,460,000 Travis County, Texas, Certificates of Obligation, Series 2017 (Limited Tax), and related matters. (Commissioner Gómez)

Members of the Court heard from:

Travis Gatlin, Budget Director, PBO
Glenn Opel, Bond Counsel, Bracewell, LLP
John Crumrine, Senior Managing Consultant, PFM Financial Advisors
Blake Roberts, Senior Managing Consultant, PFM Financial Advisors

MOTION: Approve Item 12.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Margaret J. Gómez, Commissioner
SECONDER: Brigid Shea, Commissioner
AYES: Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

13. Consider and take appropriate action on the acceptance of a donation given to support the Travis County Veterans Court Program. (Commissioner Gómez)

Members of the Court heard from:

Peter Einhorn, Chief of Staff, County Judge's Office
Alan Miller, Assistant Budget Director, PBO

MOTION: Accept the donation.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Jeffrey Travillion Sr, Commissioner
SECONDER: Margaret J. Gómez, Commissioner
AYES: Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

14. Consider and take appropriate action on the Civil & Family Courts Capacity Project. **(This item may be taken into Executive Session under the Consultation with Attorney, Real Property, and Security exceptions.)** (Judge Eckhardt)

RESULT: **NO ACTION NECESSARY**

Operations Management

15. Consider and take appropriate action on routine personnel actions. (Commissioner Gómez)

RESULT: **ADDED TO CONSENT**

Transportation and Natural Resources

16. Consider and take appropriate action on a flood control interlocal agreement between Hays County and Travis County. (Judge Eckhardt)

Members of the Court heard from:

Stacey Scheffel, Permit Program Manager and Floodplain Administrator, TNR
Steve Manilla, County Executive, TNR

MOTION: Approve Item 16.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Brigid Shea, Commissioner
SECONDER: Margaret J. Gómez, Commissioner
AYES: Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

17. Consider and take appropriate action regarding a request to authorize the filing of an instrument to vacate a portion of a drainage easement being located over and across Lot 19, Block A of Granada Oaks, a subdivision in Precinct Three. (Public Hearing 1) (Commissioner Daugherty)

MOTION: Approve Item 17.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Gerald Daugherty, Commissioner
SECONDER: Margaret J. Gómez, Commissioner
AYES: Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

Purchasing Office Items

18. Ratify renewal and continued funding (Modification No. 21) of Interlocal Agreement 4400000372, Austin Travis County Integral Care and the City of Austin, for Substance Abuse Services. (Judge Eckhardt)

RESULT: **ADDED TO CONSENT**

19. Approve contract award for Rental of Cargo Vans, IFB No. 1702-005-CW, to the sole bidder, Capps Van and Truck Rental. (Judge Eckhardt)

RESULT: ADDED TO CONSENT

20. Approve Modification No. 1 to Contract No. 4400001396, LJA Engineering, Inc., for Design of FM 969 Improvements. (Judge Eckhardt)

RESULT: ADDED TO CONSENT

21. Authorize Purchasing Agent to commence negotiations with the highest-ranked firm for Request for Qualifications (RFQ) No. Q1701-005-KR, Historic Structures Report for the Travis County Palm School Building. (Judge Eckhardt)

Members of the Court heard from:

Bonnie Floyd, Interim Travis County Purchasing Agent
Mark Gilbert, Director, Economic and Strategic Planning, PBO

MOTION: Approve Item 21.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Sarah Eckhardt, Gerald Daugherty
SECONDER: Brigid Shea, Commissioner
AYES: Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

22. Authorize Purchasing Agent to sign motor vehicle titles and associated documents on behalf of Travis County. (Judge Eckhardt)

RESULT: ADDED TO CONSENT

23. Consider and take appropriate action on issuing a request for proposal for Pest Control Services. (Judge Eckhardt)

RESULT: ADDED TO CONSENT

24. Approve Modification No. 2 to Contract No. 4400001672, Stantec Consulting Services, Inc., for Arkansas Bend Park design. (Judge Eckhardt)

RESULT: ADDED TO CONSENT

25. Declare certain items surplus property and sell at public auction pursuant to Local Government Code § 263.152(a)(1). (Judge Eckhardt)

RESULT: ADDED TO CONSENT

26. Order expired body armor vests to be destroyed, pursuant to Local Government Code § 263.152(a)(3). (Judge Eckhardt)

RESULT: ADDED TO CONSENT

Other

27. Consider and take appropriate action on legislative matters, including:
- a. Update on legislative activities
 - b. Revenue caps legislation, including SB 2 and HB 15

- c. Modifications to the Priorities, Policy Positions, and Positions on Other Proposals sections of the Travis County Legislative Agenda (Commissioners Shea & Daugherty)

RESULT: NO ACTION NECESSARY

- 28. Consider and take appropriate action regarding an update on Organizational Review Report implementation, including a follow-up on the Commissioners Court strategic planning process. (Judge Eckhardt & Commissioner Daugherty)

Members of the Court heard from:

Peter Einhorn, Chief of Staff, County Judge's Office
Shari Holland, President, Morningside Research and Consulting

MOTION: Replace Edith Moreida with Madison Gessner, Executive Assistant, Commissioner Precinct 3 Office, as Project Manager on the Operational Review team, and give her the same special project compensation consideration that was given to Ms. Moreida.

RESULT: APPROVED [UNANIMOUS]

MOVER: Gerald Daugherty, Commissioner

SECONDER: Margaret J. Gómez, Commissioner

AYES: Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

- 29. Receive the Travis County Comprehensive Annual Financial Report and the Popular Annual Financial Report for the fiscal year ended September 30, 2016. (Judge Eckhardt)

Members of the Court heard from:

Nicki Riley, Travis County Auditor
Kathryn Madden, Chief Assistant County Auditor

MOTION: Receive the reports.

RESULT: APPROVED [UNANIMOUS]

MOVER: Jeffrey Travillion Sr, Commissioner

SECONDER: Margaret J. Gómez, Commissioner

AYES: Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

- 30. Consider and take appropriate action to approve agreements for billing and collection services between Travis County and the City of Austin related to:

- a. Austin Downtown Public Improvement District (PID)
- b. East Sixth Street PID
- c. South Congress Preservation and Improvement District
- d. Estancia Hill Country PID
- e. Indian Hills PID
- f. Whisper Valley PID (Judge Eckhardt)

Members of the Court heard from:

Craig Smith, Assistant County Attorney

MOTION: Approve item 30.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Margaret J. Gómez, Commissioner
SECONDER: Brigid Shea, Commissioner
AYES: Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

31. Consider and take appropriate action on assumption for Travis County regarding the Pilot Knob Municipal Utility District No. 2 Tax Collection Agreement. (Judge Eckhardt)

MOTION: Approve item 31.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Margaret J. Gómez, Commissioner
SECONDER: Brigid Shea, Commissioner
AYES: Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

32. Accept County Treasurer's quarterly report for the Travis County Employee Enrichment Fund for the period of January 1 – March 31, 2017. (Judge Eckhardt)

MOTION: Accept the quarterly report.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Jeffrey Travillion Sr, Commissioner
SECONDER: Margaret J. Gómez, Commissioner
AYES: Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

33. Consider and take appropriate action regarding an order designating the main Early Voting polling places, an order designating Election Day polling places, and an order appointing Early Voting Ballot board presiding judge, alternate presiding judge, and members and central counting personnel for the May 6, 2017, Travis County Emergency Services District No. 15 Creation Election, and various local entity elections. (Judge Eckhardt)

RESULT: **ADDED TO CONSENT**

34. Consider and take appropriate action regarding new contracts for election services to conduct elections for Travis County entities:

- a. Travis County Emergency Services District No. 9
- b. Travis County Municipal Utility District 23
- c. Travis County Municipal Utility District 24 (Judge Eckhardt)

RESULT: **ADDED TO CONSENT**

35. Consider and take appropriate action regarding a Joint Election Agreement for the May 6, 2017 Joint General and Special Election with Travis County and eleven participating entities:

- a. City of Bee Cave
- b. City of Cedar Park
- c. City of Lakeway
- d. City of Round Rock
- e. City of West Lake Hills
- f. Pflugerville Independent School District

- g. Round Rock Independent School District
- h. Travis County Municipal Utility District 23
- i. Travis County Municipal Utility District 24
- j. Travis County Emergency Services District No. 9
- k. Travis County Emergency Services District No. 14 (Judge Eckhardt)

RESULT: ADDED TO CONSENT

36. Consider and take appropriate action on issues related to the North Campus Development Project at 5325–5335 Airport Boulevard. **(This item may be taken into Executive Session under the Consultation with Attorney and Real Property exceptions.)** (Judge Eckhardt)

Members of the Court heard from:

Karen Thigpen, Assistant Corporations Administrator, PBO
Mark Gilbert, Director, Economic and Strategic Planning, PBO

RESULT: DISCUSSED

37. Consider and take appropriate action on the following offers for Tax Resale Deeds:
- a. Travis County, et al v. Rodrigo Nava (City of Austin Tax Resale Deed)
 - b. Travis County, et al v. Wharton Francis Berlet (Vince Magnuson Tax Resale Deed)
 - c. Travis County, et al v. Peter Blackstock a/k/a Pete Blackstock (Darby Lawhon Tax Resale Deed)
 - d. Travis County, et al v. Tyrone Reedus (Francisco Gomes Tax Resale Deed)
 - e. Travis County, et al v. Juan Aguilar (Attree Development Corp. Tax Resale Deed)
 - f. Travis County, et al v. Tia Van Berg (Carlos & Erica Hernandez Tax Resale Deed)
 - g. Travis County, et al v. Compass Bank f/k/a Guaranty Federal Bank (Nameless Hollow Council of Co-Owners Tax Resale Deed) **(This item may be taken into Executive Session under the Consultation with Attorney exception.)** (Judge Eckhardt)

RESULT: ADDED TO CONSENT

Adjourn

Minutes approved by the Commissioners Court

Date of Approval

Sarah Eckhardt, Travis County Judge