



# Minutes for the Travis County Commissioners Court Tuesday, May 2, 2017 Voting Session

Minutes Prepared by the Travis County Clerk  
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## Call to Order

Meeting called to order on May 2, 2017, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dana DeBeauvoir, County Clerk, was represented by Deputy Robert Resnick.

Sarah Eckhardt	County Judge	Present
Jeffrey W. Travillion, Sr.	Precinct 1, Commissioner	Present
Brigid Shea	Precinct 2, Commissioner	Present
Gerald Daugherty	Precinct 3, Commissioner	Present
Margaret J. Gómez	Precinct 4, Commissioner	Present

## Public Communication

Members of the Court heard from:

Carlos León, Travis County resident  
Manuel Jimenez, ATX Vets  
Doris Williams, Lieutenant Colonel, US Army (Retired)  
Will Villareal, Travis County resident  
Darrell Harris, Road Maintenance Worker, Transportation and Natural Resources (TNR)

## County Announcements

Members of the Court heard from:

Kyla Adams, Business Analyst, Travis County Auditor's Office

*Clerk's Note: The Court expressed their condolences to the family of Pat Crow on her recent passing, and to the victims and families of the May 1 stabbing attacks at the University of Texas.*

## Resolutions and Proclamations

1. Approve proclamation recognizing the month of May 2017 as "Mental Health Month" in Travis County. (Commissioners Shea & Gómez)

**RESULT:           ADDED TO CONSENT**

2. Approve proclamation recognizing the 155th Anniversary of Cinco de Mayo, the Battle of Puebla, in Travis County. (Commissioner Gómez)

**RESULT:           ADDED TO CONSENT**

3. Approve proclamation to declare the week of May 7–13, 2017, as “Public Service Recognition Week” and May 9, 2017, as “Travis County Employee Recognition Day” in Travis County. (Commissioners Travillion & Gómez)

**RESULT:           ADDED TO CONSENT**

4. Approve resolution recognizing the Hendrickson High School Girls Soccer Team, 2017 UIL Conference 6A State Champions. (Commissioner Travillion)

**RESULT:           NO ACTION NECESSARY**

### **Consent Items**

- C1. Receive bids from the County Purchasing Agent. (Judge Eckhardt)
- C2. Approve payment of claims by the County Treasurer. (Judge Eckhardt)
- C3. Authorize the County Treasurer to invest County funds. (Judge Eckhardt)
- C4. Approve the minutes for the Commissioners Court Voting Session of April 18, 2017. (Judge Eckhardt)

**MOTION:**           Approve Consent Items C1–C4 and Agenda Items 1, 2, 3, 6, 9.a–c, 11, 12, 14, 15, 16, 17, 19, 20, 21, 23, 24, 27, and 28.

**RESULT:**           **ADOPTED [UNANIMOUS]**

**MOVER:**           Margaret J. Gómez, Commissioner

**SECONDER:**       Gerald Daugherty, Commissioner

**AYES:**           Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

### **Emergency Services**

5. Consider and take appropriate action on an order concerning outdoor burning in the unincorporated areas of Travis County. (Judge Eckhardt)

**RESULT:           NO ACTION NECESSARY**

*Clerk's Note: The County Judge announced that by taking no action, the prohibition against outdoor burning remains lifted.*

6. Approve setting a public hearing on Tuesday, May 9, 2017, to receive comments regarding the issuance of a mass gathering permit for the Copa Univision Soccer Tournament to be held on June 3 & 4, 2017, at Northeast Metropolitan Park, 15500 Sun Light Near Way, Pflugerville, Texas 78660. (Commissioner Shea)

**RESULT:           ADDED TO CONSENT**

### **Justice Planning**

7. Approve proclamation honoring the 10th anniversary of the Travis County Mental Health Public Defender Office. (Commissioner Gómez)

**RESULT:           NO ACTION NECESSARY**

8. Receive briefing from the Indigent Defense Working Group regarding:
  - a. Staffing needs for the Office of Child Representation and the Office of Parental Representation for the docket format of 126th District Court in Travis County
  - b. Staffing needs for the Office of Child Representation and the Office of Parental Representation for the possibility of an additional District Court that is being requested during the 85th Texas Legislature
  - c. Staffing needs and fiscal cost of fully staffing the Office of Child Representation and the Office of Parental Representation to full scale
  - d. Staffing needs and fiscal cost of fully staffing the Mental Health Public Defender Office to full scale (Commissioner Gómez)

**RESULT: NO ACTION NECESSARY**

### **Planning and Budget**

9. Consider and take appropriate action on the following requests:
  - a. Approve recommendation from the Bank Depository Review Committee for Travis County's new Depository Bank
  - b. Authorize Chief Investment Officer to negotiate contract for Depository Bank Services
  - c. Authorize County Treasurer to return good faith checks to Wells Fargo (Commissioner Gómez)

**RESULT: ADDED TO CONSENT**

10. Consider and take appropriate action on the Civil & Family Courts Capacity Project. **(This item may be taken into Executive Session under the Consultation with Attorney, Real Property, and Security exceptions.)** (Judge Eckhardt)

**RESULT: NO ACTION NECESSARY**

### **Operations Management**

11. Consider and take appropriate action on routine personnel actions. (Commissioners Travillion & Gómez)

**RESULT: ADDED TO CONSENT**

12. Receive update on paid claims through UnitedHealthcare and Envision Pharmaceutical Services for participants in the Travis County Employee Health Care Fund for the period October 1, 2016, to March 31, 2017. (Commissioners Travillion & Gómez)

**RESULT: ADDED TO CONSENT**

13. Discuss process for performance evaluations of direct reports to the Commissioners Court and take appropriate action. (Judge Eckhardt)

Members of the Court heard from:

Tracey Calloway, Director, Human Resources Management Department (HRMD)

**RESULT: DISCUSSED**

#### **Transportation and Natural Resources**

14. Consider and take appropriate action on a cash security agreement with JM Assets, LLC for Permit #16-12698, a site plan in Precinct One. (Commissioner Travillion)

**RESULT: ADDED TO CONSENT**

15. Consider and take appropriate action on a request to use an alternative fiscal agreement for Park at Blackhawk IV, Phase 7A, in Precinct One. (Commissioner Travillion)

**RESULT: ADDED TO CONSENT**

16. Consider and take appropriate action on a plat for recording: Sorento Phase 9 Final Plat (Long Form Final Plat – one lot Weiss Lane – City of Pflugerville ETJ) in Precinct One. (Commissioner Travillion)

**RESULT: ADDED TO CONSENT**

17. Approve setting a public hearing Tuesday, May 30, 2017, to receive comments regarding a request to authorize the filing of an instrument to vacate a portion of a five-foot-wide public utility easement located over and across a portion of Lot 24 of Highland Club Village, Section One, a subdivision in Precinct Three. (Commissioner Daugherty)

**RESULT: ADDED TO CONSENT**

#### **Purchasing Office Items**

18. Receive presentation by the Purchasing Agent on short- and long-term goals of the Purchasing Office. (Judge Eckhardt)

Members of the Court heard from:

Bonnie Floyd, Interim Travis County Purchasing Agent

Allen Roberts, HUB Program Coordinator, Purchasing

Barbara Wilson, Assistant County Attorney

John Hille, Assistant County Attorney

Jason Walker, Assistant Purchasing Agent

**RESULT: DISCUSSED**

19. Adopt order waiving Travis County Code § 33.019 to allow CP&Y to continue to provide professional engineering services under Contract No. 4400002753, notwithstanding CP&Y's status as a firm "doing business" with a key contracting person. (Judge Eckhardt)

**RESULT: ADDED TO CONSENT**

20. Approve Modification No. 6 to Contract No. 4400001364, Meals on Wheels and More, Inc., for the CDBG Owner Occupied Home Rehabilitation Program. (Judge Eckhardt)

**RESULT:           ADDED TO CONSENT**

21. Approve Modification No. 12 to Contract No. 4400000860, Renea Hicks, for Legal Services. (Judge Eckhardt)

**RESULT:           ADDED TO CONSENT**

22. Approve and execute Contract No. 4400003126, Southwestern Institute of Forensic Sciences (SWIFS) on behalf of Dallas County, for Forensic Analysis and Expert Witness Services, and ratify prior expenditures pursuant to contract terms. (Judge Eckhardt)

Members of the Court heard from:

Gregg Cox, Director of Operations, Travis County District Attorney's Office  
Jason Walker, Assistant Purchasing Agent  
Brandon Grunewald, Assistant District Attorney

**MOTION:**           Approve Item 22.

**RESULT:**           **APPROVED [UNANIMOUS]**

**MOVER:**           Sarah Eckhardt, Gerald Daugherty

**SECONDER:**       Margaret J. Gómez, Commissioner

**AYES:**           Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

23. Declare certain items surplus property and sell at public auction, pursuant to Local Government Code § 263.152(a)(1). (Judge Eckhardt)

**RESULT:           ADDED TO CONSENT**

24. Declare used equipment as surplus property and authorize trade-in for purchase of new equipment, pursuant to Local Government Code § 263.152(a)(2). (Judge Eckhardt)

**RESULT:           ADDED TO CONSENT**

#### **Other**

25. Consider and take appropriate action on legislative matters, including:

- a. Update on legislative activities
- b. HB 4304, relating to restrictions on habitat conservation plans in Travis County
- c. Modifications to the Priorities, Policy Positions, and Positions on Other Proposals sections of the Travis County Legislative Agenda (Commissioners Shea & Daugherty)

Members of the Court heard from:

Deece Eckstein, Intergovernmental Relations Officer, Intergovernmental Relations Office (IGR)

**RESULT:           DISCUSSED**

26. Receive update regarding "Sanctuary City" policies at state and federal level, and take appropriate action. **(This item may be taken into Executive Session under the Consultation with Attorney exception.)** (Judge Eckhardt)

Members of the Court heard from:

Deece Eckstein, Intergovernmental Relations Officer, IGR

*Judge Eckhardt announced that Item 26 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.*

**RESULT: DISCUSSED**

27. Receive revenue and expenditure reports, and other statutorily required reports, for the month of March 2017 from the County Auditor's Office. (Judge Eckhardt)

**RESULT: ADDED TO CONSENT**

28. Consider and take appropriate action on the appointment of Andrea Abel to the Austin Travis County Food Policy Board, for a term effective immediately and ending February 28, 2019. (Judge Eckhardt)

**RESULT: ADDED TO CONSENT**

29. Consider and take appropriate action on issues related to the North Campus Development Project at 5325–5335 Airport Boulevard. (This item may be taken into Executive Session under the Consultation with Attorney and Real Property exceptions.) (Judge Eckhardt)

**RESULT: NO ACTION NECESSARY**

### **Executive Session**

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

*Note 1: Gov't Code Ann 551.071, Consultation with Attorney*

*Note 2: Gov't Code Ann 551.072, Real Property*

*Note 3: Gov't Code Ann 551.074, Personnel Matters*

*Note 4: Gov't Code Ann 551.076, Security*

*Note 5: Gov't Code Ann 551.087, Economic Development Negotiations*

30. Receive update on information technology security concerning the inmate tablet program. <sup>1&4</sup>  
(Commissioners Travillion & Daugherty)

*Judge Eckhardt announced that Item 30 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.076, Security.*

**RESULT: DISCUSSED**

**Adjourn**

**Minutes approved by the Commissioners Court**

\_\_\_\_\_  
Date of Approval

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Sarah Eckhardt, Travis County Judge