



# Minutes for the Travis County Commissioners Court Tuesday, August 1, 2017 Voting Session

Minutes Prepared by the Travis County Clerk  
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## Call to Order

Meeting called to order on August 1, 2017, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

|                            |                          |         |
|----------------------------|--------------------------|---------|
| Sarah Eckhardt             | County Judge             | Present |
| Jeffrey W. Travillion, Sr. | Precinct 1, Commissioner | Present |
| Brigid Shea                | Precinct 2, Commissioner | Present |
| Gerald Daugherty           | Precinct 3, Commissioner | Present |
| Margaret J. Gómez          | Precinct 4, Commissioner | Present |

## Public Communication

Members of the Court heard from:  
Carlos León, Travis County resident

## County Announcements

Members of the Court heard from:  
Laura Seaton, United in Giving Committee, Executive Assistant, Transportation and Natural Resources (TNR)  
Shannon Steele, Benefits Manager, HRMD  
Lydia Tsao, Intern, Commissioner Precinct 2 Office  
Grace Oyenubi, Intern, Commissioner Precinct 2 Office

*Clerk's Note: Laura Seaton, United in Giving Committee member announced that Travis County's Second Annual Tex-Mex Fest will take place Friday, August 18, 2017, from 11:30 am - 1:00 pm. To enter a queso, salsa or guacamole recipe, e-mail [unitedingiving@traviscountytexas.gov](mailto:unitedingiving@traviscountytexas.gov).*

*Shannon Steele, Benefits Manager, HRMD noted that open enrollment for Travis County employees and retirees benefits has begun and will end August 30, 2017, there will be several open enrollment help sessions throughout the county and the details are posted on the Travis County website. If you need assistance please call the benefits line at 512-854-0404, drop by HRMD, or check out Travis central for more information.*

*Brigid Shea, Commissioner Precinct 2 thanked her two interns, Lydia Tsao and Grace Oyenubi, for their hard work and wished them well in their endeavors.*

## Public Hearings

1. Receive comments regarding proposed FY18 salaries of elected officials. (Action Item 7) (Commissioner Gómez)

**MOTION:** Open the Public Hearing.  
**RESULT:** **ADOPTED [UNANIMOUS]**  
**MOVER:** Gerald Daugherty, Commissioner  
**SECONDER:** Margaret J. Gómez, Commissioner  
**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

Members of the Court heard from:  
Travis Gatlin, Budget Director, Planning and Budget Office (PBO)

**MOTION:** Close the Public Hearing.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Gerald Daugherty, Commissioner  
**SECONDER:** Margaret J. Gómez, Commissioner  
**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

## Resolutions and Proclamations

2. Ratify proclamation of support for Austin/Travis County to host the National Association of Counties (NACo) Annual Conference in 2021. (Judge Eckhardt)

**RESULT:** **ADDED TO CONSENT**

## Consent Items

- C1. Receive bids from the County Purchasing Agent. (Commissioner Travillion)
- C2. Approve payment of claims by the County Treasurer. (Judge Eckhardt)
- C3. Authorize the County Treasurer to invest County funds. (Judge Eckhardt)
- C4. Approve the minutes for the Commissioners Court Voting Session of July 18, 2017. (Judge Eckhardt)

**MOTION:** Approve Consent Items C1 –C4 and Agenda Items 2, 4, 5, 6, 11, 14, 15, 16, 18, 19, 20.a –b, 21.a –b, 22, and 26.  
**RESULT:** **ADOPTED [UNANIMOUS]**  
**MOVER:** Margaret J. Gómez, Commissioner  
**SECONDER:** Gerald Daugherty, Commissioner  
**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

## Emergency Services

3. Consider and take appropriate action on an order concerning outdoor burning in the unincorporated areas of Travis County. (Judge Eckhardt)

Members of the Court heard from:  
Josh Davies, County Executive, Emergency Services

**MOTION:** Extend the burn ban for another 30 days.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Margaret J. Gómez, Commissioner  
**SECONDER:** Gerald Daugherty, Commissioner  
**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

### Justice Planning

4. Consider and take appropriate action on request from the Travis County Sheriff's Office to accept a donation of a sample set of restraints with a value of \$272 from BOA Security Technologies. (Judge Eckhardt)

**RESULT:** **ADDED TO CONSENT**

### Planning and Budget

5. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

**RESULT:** **ADDED TO CONSENT**

6. Consider and take appropriate action on status update to the Texas Department of Agriculture on the National School Lunch/Breakfast Program and USDA School Commodity Program in the Juvenile Probation Department. (Commissioner Gómez)

**RESULT:** **ADDED TO CONSENT**

7. Consider and take appropriate action to set the FY18 salaries of elected officials. (Public Hearing 1) (Commissioner Gómez)

Members of the Court heard from:  
Travis Gatlin, Budget Director, PBO

**MOTION:** Approve Item 7.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Brigid Shea, Commissioner  
**SECONDER:** Margaret J. Gómez, Commissioner  
**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

8. Consider and take appropriate action regarding the formation of the Travis County Public Facilities Corporation. (Commissioner Daugherty)

Members of the Court heard from:  
Andrea Shields, Corporations Administrator, PBO

**MOTION:** Approve Item 8.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Gerald Daugherty, Commissioner  
**SECONDER:** Jeffrey Travillion Sr, Commissioner  
**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

9. Consider and take appropriate action on the Civil & Family Courts Capacity Project. **(This item may be taken into Executive Session under the Consultation with Attorney and Real Property exceptions.)** (Judge Eckhardt)

**RESULT: NO ACTION NECESSARY**

### Operations Management

10. Consider and take appropriate action on routine personnel actions. (Commissioner Gómez)

Members of the Court heard from:

Tracey Calloway, Director, Human Resources Management Department (HRMD)  
Travis Gatlin, Budget Director, PBO  
Carlotta Valdez Leavy, Senior Compensation Analyst, HRMD

**MOTION:** Approve Item 10.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Margaret J. Gómez, Commissioner  
**SECONDER:** Jeffrey Travillion Sr, Commissioner  
**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

11. Receive update on paid claims through UnitedHealthcare and Envision Pharmaceutical Services for participants in the Travis County Employee Health Care Fund for the period October 1, 2016, to June 30, 2017. (Commissioner Travillion)

**RESULT: ADDED TO CONSENT**

### Transportation and Natural Resources

12. Consider and take appropriate action regarding the 2017 Citizens Bond Advisory Committee recommendations. (Commissioners Travillion & Shea)

Members of the Court heard from:

Steve Manilla, County Executive, Transportation and Natural Resources (TNR)  
Cynthia McDonald, Chief Deputy, TNR  
Morgan Cotten, Director, Public Works, TNR  
Travis Gatlin, Budget Director, PBO  
Vanessa Puig-Williams, parks subcommittee, Travis County Citizens Bond Advisory committee (CBAC)  
Katharine Romans, parks subcommittee, CBAC  
Heyden Black Walker, CBAC  
Ron Wattinger, Chair, CBAC  
Ari Axelrod, Travis County resident  
Jim Koerner, Hamilton Pool Road Matters  
Lisa Rhoden, Travis County resident  
Desi Rhoden, Travis County resident  
Leo Anderson, Travis County resident  
Hugh Winkler, Travis County resident  
Dana Griffiths, Travis County resident  
Mercedes Feris, Executive Director, Bike Austin  
Mara Yurig, Travis County resident  
Roy Waley, Chair, Conservation Committee, Austin Group, Sierra Club  
Thomas Griffith, Travis County resident  
Tina Cannon, Travis County resident

Ted Siff, Board Chair, Shoal Creek Conservancy  
Rudy Metayer, Travis County resident

**RESULT: DISCUSSED**

**Reset for: 8/8/2017**

13. Consider and take appropriate action on a letter to the Texas Commission on Environmental Quality (TCEQ) terminating Travis County's participation in the Low-Income Vehicle Repair Assistance, Retrofit, and Accelerated Vehicle Retirement Program (LIRAP) effective August 31, 2019, and terminating the collection of LIRAP fees at the earliest possible date. (Commissioners Travillion & Shea)

Members of the Court heard from:

Jon White, Director, Natural Resources Environmental Quality Division, TNR  
Adele Noel, Environmental Project Manager, TNR

**MOTION:** Approve Item 13.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Margaret J. Gómez, Commissioner  
**SECONDER:** Gerald Daugherty, Commissioner  
**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

14. Consider and take appropriate action on the acceptance of the dedication of the public street and drainage facilities within Presidential Meadows, Section Nine, a subdivision in Precinct One. (Commissioner Travillion)

**RESULT: ADDED TO CONSENT**

15. Consider and take appropriate action on the acceptance of the dedication of the public streets and drainage facilities within West Cypress Hills Phase One, Section Five, a subdivision in Precinct Three. (Commissioner Daugherty)

**RESULT: ADDED TO CONSENT**

16. Consider and take appropriate action on the acceptance of the dedication of the public streets and drainage facilities within West Cypress Hills Phase One, Section Six, a subdivision in Precinct Three. (Commissioner Daugherty)

**RESULT: ADDED TO CONSENT**

#### **Purchasing Office Items**

17. Approve contract award for Historic Structures Report for the Travis County Palm School, RFQ No. Q1701-005-KR, to the highest ranked firm, Antenora Architects, LLP. (Commissioner Travillion)

Members of the Court heard from:

Bonnie Floyd, Travis County Purchasing Agent  
Mark Gilbert, Director, Economic and Strategic Planning, PBO

**MOTION:** Approve Item 17.  
**RESULT:** **APPROVED [4 TO 0]**  
**MOVER:** Gerald Daugherty, Commissioner  
**SECONDER:** Jeffrey Travillion Sr, Commissioner  
**AYES:** Sarah Eckhardt, Jeffrey Travillion Sr, Brigid Shea, Gerald Daugherty  
**ABSTAIN:** Margaret J. Gómez

18. Approve Modification No. 35 to Contract No. 4400000562, Easy Access, Inc., for enhancements to the Tax Office Computer System. (Commissioner Travillion)

**RESULT:           ADDED TO CONSENT**

19. Approve Modification No. 1 to Contract No. 4400003133, Emerson Construction, for the Arkansas Bend Construction Project. (Commissioner Travillion)

**RESULT:           ADDED TO CONSENT**

20. Consider and take appropriate action on the following:

- a. Approve termination of Contract No. 4400001900, Hellmuth Obata & Kassabaum (HOK), for Independent Representative/Compliance Architect (IR/CA) Services for the Design-Build (D/B) Development of a New Travis County Civil and Family Courts Complex
- b. Authorize Purchasing Agent to issue notice of termination for convenience in accordance with Contract No. 4400001900 (Commissioner Travillion)

**RESULT:           ADDED TO CONSENT**

21. Consider and take appropriate action on the following:

- a. Approve termination of Contract No. 4400000630, Kerr County Juvenile Detention Center, for Residential Treatment Services
- b. Authorize Purchasing Agent to issue notice of termination in accordance with Contract No. 4400000630 (Commissioner Travillion)

**RESULT:           ADDED TO CONSENT**

22. Declare certain vehicles as surplus property and sell at public auction, pursuant to Local Government Code § 263.152(a)(1). (Commissioner Travillion)

**RESULT:           ADDED TO CONSENT**

23. Consider and take appropriate action on Historically Underutilized Business (HUB) policy direction. **(This item may be taken into Executive Session under the Consultation with Attorney exception.)** (Commissioner Travillion)

**RESULT:           NO ACTION NECESSARY**

**Other**

24. Consider and take appropriate action regarding the creation of the Public Information Office. (Judge Eckhardt)

Members of the Court heard from:

Deece Eckstein, Intergovernmental Relations Officer, Intergovernmental Relations Office (IGR)

Steve Manilla, County Executive, TNR

Josh Davies, County Executive, Emergency Services

Tracey Calloway, Director, HRMD

Travis Gatlin, Budget Director, PBO

John Stark, Interim Chief Information Officer, Information Technology Services (ITS)

**MOTION:** Approve Item 24, with a six month special project position trial and an evaluation at four months.

**RESTATEMENT  
OF MOTION:**

Move forward with the proposal for a six month special project position to serve in the capacity of a Public Information Officer, directly reporting to the Commissioners Court. The position is to be evaluated, at four months, by a subcommittee of Commissioner Shea and Commissioner Gómez assisting HRMD in the selection, oversight, and preliminary evaluation of performance.

**MADE BY:** Sarah Eckhardt, County Judge

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Jeffrey Travillion Sr, Commissioner

**SECONDER:** Gerald Daugherty, Commissioner

**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

25. Receive update from the Travis County Clerk's Office regarding implementation of a new electronic filing system for campaign finance documents. (Judge Eckhardt)

Members of the Court heard from:

Ron Morgan, Chief Deputy, Travis County Clerk's Office

Deece Eckstein, Intergovernmental Relations Officer, IGR

**RESULT:** **DISCUSSED**

26. Receive revenue and expenditure reports, and other statutorily required reports, for the month of June 2017 from the County Auditor's Office. (Judge Eckhardt)

**RESULT:** **ADDED TO CONSENT**

27. Consider and take appropriate action on issues related to the North Campus Development Project at 5325–5335 Airport Boulevard. **(This item may be taken into Executive Session under the Consultation with Attorney and Real Property exceptions.)** (Judge Eckhardt)

Members of the Court heard from:

Karen Thigpen, Assistant Corporations Administrator, PBO

Mark Gilbert, Director, Economic and Strategic Planning, PBO

**RESULT:** **DISCUSSED**

## **Executive Session**

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

*Note 1: Gov't Code Ann 551.071, Consultation with Attorney*

*Note 2: Gov't Code Ann 551.072, Real Property*

*Note 3: Gov't Code Ann 551.074, Personnel Matters*

*Note 4: Gov't Code Ann 551.076, Security*

*Note 5: Gov't Code Ann 551.087, Economic Development Negotiations*

28. Receive briefing and take appropriate action regarding Texas v. Travis County, et al., Cause No. 1:17-cv-425-SS, and City of El Cenizo, et al. v. State of Texas, et al., Cause No. 5:17-cv-404-OLG. <sup>1</sup> (Judge Eckhardt)

*Judge Eckhardt announced that Item 28 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.*

**RESULT: NO ACTION NECESSARY**

29. Approve vehicles for use in the Travis County Sheriff's Office Auto Theft Task Force. <sup>1&4</sup> (Judge Eckhardt)

*Judge Eckhardt announced that Item 29 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.076, Security.*

**MOTION:** Approve Item 29.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Brigid Shea, Commissioner  
**SECONDER:** Margaret J. Gómez, Commissioner  
**AYES:** Sarah Eckhardt, Brigid Shea, Margaret J. Gómez  
**ABSENT:** Jeffrey Travillion Sr, Gerald Daugherty

30. Consider and take appropriate action on the acquisition of approximately five acres of land in Precinct Three in connection with the Balcones Canyonlands Conservation Plan and the associated transfer of funds from the BCP Fund Allocated Reserve. <sup>2</sup> (Commissioner Daugherty)

*Judge Eckhardt announced that Item 30 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.072, Real Property.*

**MOTION:** Approve Item 30.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Brigid Shea, Commissioner  
**SECONDER:** Margaret J. Gómez, Commissioner  
**AYES:** Sarah Eckhardt, Brigid Shea, Margaret J. Gómez  
**ABSENT:** Jeffrey Travillion Sr, Gerald Daugherty

**Adjourn**

### **Minutes approved by the Commissioners Court**

\_\_\_\_\_  
Date of Approval

\_\_\_\_\_  
Sarah Eckhardt, Travis County Judge