



Minutes for the Travis County Commissioners Court Tuesday, August 1, 2017 Voting Session

Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on August 1, 2017, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

Sarah Eckhardt	County Judge	Present
Jeffrey W. Travillion, Sr.	Precinct 1, Commissioner	Present
Brigid Shea	Precinct 2, Commissioner	Present
Gerald Daugherty	Precinct 3, Commissioner	Present
Margaret J. Gómez	Precinct 4, Commissioner	Present

Public Communication

Members of the Court heard from:
Carlos León, Travis County resident

County Announcements

Members of the Court heard from:
Laura Seaton, United in Giving Committee, Executive Assistant, Transportation and Natural Resources (TNR)
Shannon Steele, Benefits Manager, HRMD
Lydia Tsao, Intern, Commissioner Precinct 2 Office
Grace Oyenubi, Intern, Commissioner Precinct 2 Office

Clerk's Note: Laura Seaton, United in Giving Committee member announced that Travis County's Second Annual Tex-Mex Fest will take place Friday, August 18, 2017, from 11:30 am - 1:00 pm. To enter a queso, salsa or guacamole recipe, e-mail unitedingiving@traviscountytx.gov.

Shannon Steele, Benefits Manager, HRMD noted that open enrollment for Travis County employees and retirees benefits has begun and will end August 30, 2017, there will be several open enrollment help sessions throughout the county and the details are posted on the Travis County website. If you need assistance please call the benefits line at 512-854-0404, drop by HRMD, or check out Travis central for more information.

Brigid Shea, Commissioner Precinct 2 thanked her two interns, Lydia Tsao and Grace Oyenubi, for their hard work and wished them well in their endeavors.

Public Hearings

1. Receive comments regarding proposed FY18 salaries of elected officials. (Action Item 7) (Commissioner Gómez)

MOTION: Open the Public Hearing.
RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Gerald Daugherty, Commissioner
SECONDER: Margaret J. Gómez, Commissioner
AYES: Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

Members of the Court heard from:
Travis Gatlin, Budget Director, Planning and Budget Office (PBO)

MOTION: Close the Public Hearing.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Gerald Daugherty, Commissioner
SECONDER: Margaret J. Gómez, Commissioner
AYES: Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

Resolutions and Proclamations

2. Ratify proclamation of support for Austin/Travis County to host the National Association of Counties (NACo) Annual Conference in 2021. (Judge Eckhardt)

RESULT: **ADDED TO CONSENT**

Consent Items

- C1. Receive bids from the County Purchasing Agent. (Commissioner Travillion)
- C2. Approve payment of claims by the County Treasurer. (Judge Eckhardt)
- C3. Authorize the County Treasurer to invest County funds. (Judge Eckhardt)
- C4. Approve the minutes for the Commissioners Court Voting Session of July 18, 2017. (Judge Eckhardt)

MOTION: Approve Consent Items C1 –C4 and Agenda Items 2, 4, 5, 6, 11, 14, 15, 16, 18, 19, 20.a –b, 21.a –b, 22, and 26.
RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Margaret J. Gómez, Commissioner
SECONDER: Gerald Daugherty, Commissioner
AYES: Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

Emergency Services

3. Consider and take appropriate action on an order concerning outdoor burning in the unincorporated areas of Travis County. (Judge Eckhardt)

Members of the Court heard from:
Josh Davies, County Executive, Emergency Services

MOTION: Extend the burn ban for another 30 days.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Margaret J. Gómez, Commissioner
SECONDER: Gerald Daugherty, Commissioner
AYES: Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

Justice Planning

4. Consider and take appropriate action on request from the Travis County Sheriff's Office to accept a donation of a sample set of restraints with a value of \$272 from BOA Security Technologies. (Judge Eckhardt)

RESULT: **ADDED TO CONSENT**

Planning and Budget

5. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

RESULT: **ADDED TO CONSENT**

6. Consider and take appropriate action on status update to the Texas Department of Agriculture on the National School Lunch/Breakfast Program and USDA School Commodity Program in the Juvenile Probation Department. (Commissioner Gómez)

RESULT: **ADDED TO CONSENT**

7. Consider and take appropriate action to set the FY18 salaries of elected officials. (Public Hearing 1) (Commissioner Gómez)

Members of the Court heard from:
Travis Gatlin, Budget Director, PBO

MOTION: Approve Item 7.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Brigid Shea, Commissioner
SECONDER: Margaret J. Gómez, Commissioner
AYES: Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

8. Consider and take appropriate action regarding the formation of the Travis County Public Facilities Corporation. (Commissioner Daugherty)

Members of the Court heard from:
Andrea Shields, Corporations Administrator, PBO

MOTION: Approve Item 8.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Gerald Daugherty, Commissioner
SECONDER: Jeffrey Travillion Sr, Commissioner
AYES: Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

9. Consider and take appropriate action on the Civil & Family Courts Capacity Project. **(This item may be taken into Executive Session under the Consultation with Attorney and Real Property exceptions.)** (Judge Eckhardt)

RESULT: NO ACTION NECESSARY

Operations Management

10. Consider and take appropriate action on routine personnel actions. (Commissioner Gómez)

Members of the Court heard from:

Tracey Calloway, Director, Human Resources Management Department (HRMD)
Travis Gatlin, Budget Director, PBO
Carlotta Valdez Leavy, Senior Compensation Analyst, HRMD

MOTION: Approve Item 10.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Margaret J. Gómez, Commissioner
SECONDER: Jeffrey Travillion Sr, Commissioner
AYES: Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

11. Receive update on paid claims through UnitedHealthcare and Envision Pharmaceutical Services for participants in the Travis County Employee Health Care Fund for the period October 1, 2016, to June 30, 2017. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

Transportation and Natural Resources

12. Consider and take appropriate action regarding the 2017 Citizens Bond Advisory Committee recommendations. (Commissioners Travillion & Shea)

Members of the Court heard from:

Steve Manilla, County Executive, Transportation and Natural Resources (TNR)
Cynthia McDonald, Chief Deputy, TNR
Morgan Cotten, Director, Public Works, TNR
Travis Gatlin, Budget Director, PBO
Vanessa Puig-Williams, parks subcommittee, Travis County Citizens Bond Advisory committee (CBAC)
Katharine Romans, parks subcommittee, CBAC
Heyden Black Walker, CBAC
Ron Wattinger, Chair, CBAC
Ari Axelrod, Travis County resident
Jim Koerner, Hamilton Pool Road Matters
Lisa Rhoden, Travis County resident
Desi Rhoden, Travis County resident
Leo Anderson, Travis County resident
Hugh Winkler, Travis County resident
Dana Griffiths, Travis County resident
Mercedes Feris, Executive Director, Bike Austin
Mara Yurig, Travis County resident
Roy Waley, Chair, Conservation Committee, Austin Group, Sierra Club
Thomas Griffith, Travis County resident
Tina Cannon, Travis County resident

Ted Siff, Board Chair, Shoal Creek Conservancy
Rudy Metayer, Travis County resident

RESULT: DISCUSSED

Reset for: 8/8/2017

13. Consider and take appropriate action on a letter to the Texas Commission on Environmental Quality (TCEQ) terminating Travis County's participation in the Low-Income Vehicle Repair Assistance, Retrofit, and Accelerated Vehicle Retirement Program (LIRAP) effective August 31, 2019, and terminating the collection of LIRAP fees at the earliest possible date. (Commissioners Travillion & Shea)

Members of the Court heard from:

Jon White, Director, Natural Resources Environmental Quality Division, TNR
Adele Noel, Environmental Project Manager, TNR

MOTION: Approve Item 13.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Margaret J. Gómez, Commissioner
SECONDER: Gerald Daugherty, Commissioner
AYES: Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

14. Consider and take appropriate action on the acceptance of the dedication of the public street and drainage facilities within Presidential Meadows, Section Nine, a subdivision in Precinct One. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

15. Consider and take appropriate action on the acceptance of the dedication of the public streets and drainage facilities within West Cypress Hills Phase One, Section Five, a subdivision in Precinct Three. (Commissioner Daugherty)

RESULT: ADDED TO CONSENT

16. Consider and take appropriate action on the acceptance of the dedication of the public streets and drainage facilities within West Cypress Hills Phase One, Section Six, a subdivision in Precinct Three. (Commissioner Daugherty)

RESULT: ADDED TO CONSENT

Purchasing Office Items

17. Approve contract award for Historic Structures Report for the Travis County Palm School, RFQ No. Q1701-005-KR, to the highest ranked firm, Antenora Architects, LLP. (Commissioner Travillion)

Members of the Court heard from:

Bonnie Floyd, Travis County Purchasing Agent
Mark Gilbert, Director, Economic and Strategic Planning, PBO

MOTION: Approve Item 17.
RESULT: **APPROVED [4 TO 0]**
MOVER: Gerald Daugherty, Commissioner
SECONDER: Jeffrey Travillion Sr, Commissioner
AYES: Sarah Eckhardt, Jeffrey Travillion Sr, Brigid Shea, Gerald Daugherty
ABSTAIN: Margaret J. Gómez

18. Approve Modification No. 35 to Contract No. 4400000562, Easy Access, Inc., for enhancements to the Tax Office Computer System. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

19. Approve Modification No. 1 to Contract No. 4400003133, Emerson Construction, for the Arkansas Bend Construction Project. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

20. Consider and take appropriate action on the following:

- a. Approve termination of Contract No. 4400001900, Hellmuth Obata & Kassabaum (HOK), for Independent Representative/Compliance Architect (IR/CA) Services for the Design-Build (D/B) Development of a New Travis County Civil and Family Courts Complex
- b. Authorize Purchasing Agent to issue notice of termination for convenience in accordance with Contract No. 4400001900 (Commissioner Travillion)

RESULT: ADDED TO CONSENT

21. Consider and take appropriate action on the following:

- a. Approve termination of Contract No. 4400000630, Kerr County Juvenile Detention Center, for Residential Treatment Services
- b. Authorize Purchasing Agent to issue notice of termination in accordance with Contract No. 4400000630 (Commissioner Travillion)

RESULT: ADDED TO CONSENT

22. Declare certain vehicles as surplus property and sell at public auction, pursuant to Local Government Code § 263.152(a)(1). (Commissioner Travillion)

RESULT: ADDED TO CONSENT

23. Consider and take appropriate action on Historically Underutilized Business (HUB) policy direction. **(This item may be taken into Executive Session under the Consultation with Attorney exception.)** (Commissioner Travillion)

RESULT: NO ACTION NECESSARY

Other

24. Consider and take appropriate action regarding the creation of the Public Information Office. (Judge Eckhardt)

Members of the Court heard from:

Deece Eckstein, Intergovernmental Relations Officer, Intergovernmental Relations Office (IGR)

Steve Manilla, County Executive, TNR

Josh Davies, County Executive, Emergency Services

Tracey Calloway, Director, HRMD

Travis Gatlin, Budget Director, PBO

John Stark, Interim Chief Information Officer, Information Technology Services (ITS)

MOTION: Approve Item 24, with a six month special project position trial and an evaluation at four months.

**RESTATEMENT
OF MOTION:**

Move forward with the proposal for a six month special project position to serve in the capacity of a Public Information Officer, directly reporting to the Commissioners Court. The position is to be evaluated, at four months, by a subcommittee of Commissioner Shea and Commissioner Gómez assisting HRMD in the selection, oversight, and preliminary evaluation of performance.

MADE BY: Sarah Eckhardt, County Judge

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Jeffrey Travillion Sr, Commissioner

SECONDER: Gerald Daugherty, Commissioner

AYES: Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

25. Receive update from the Travis County Clerk's Office regarding implementation of a new electronic filing system for campaign finance documents. (Judge Eckhardt)

Members of the Court heard from:

Ron Morgan, Chief Deputy, Travis County Clerk's Office

Deece Eckstein, Intergovernmental Relations Officer, IGR

RESULT: **DISCUSSED**

26. Receive revenue and expenditure reports, and other statutorily required reports, for the month of June 2017 from the County Auditor's Office. (Judge Eckhardt)

RESULT: **ADDED TO CONSENT**

27. Consider and take appropriate action on issues related to the North Campus Development Project at 5325–5335 Airport Boulevard. **(This item may be taken into Executive Session under the Consultation with Attorney and Real Property exceptions.)** (Judge Eckhardt)

Members of the Court heard from:

Karen Thigpen, Assistant Corporations Administrator, PBO

Mark Gilbert, Director, Economic and Strategic Planning, PBO

RESULT: **DISCUSSED**

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

28. Receive briefing and take appropriate action regarding Texas v. Travis County, et al., Cause No. 1:17-cv-425-SS, and City of El Cenizo, et al. v. State of Texas, et al., Cause No. 5:17-cv-404-OLG. ¹ (Judge Eckhardt)

Judge Eckhardt announced that Item 28 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: NO ACTION NECESSARY

29. Approve vehicles for use in the Travis County Sheriff's Office Auto Theft Task Force. ^{1&4} (Judge Eckhardt)

Judge Eckhardt announced that Item 29 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.076, Security.

MOTION: Approve Item 29.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Brigid Shea, Commissioner
SECONDER: Margaret J. Gómez, Commissioner
AYES: Sarah Eckhardt, Brigid Shea, Margaret J. Gómez
ABSENT: Jeffrey Travillion Sr, Gerald Daugherty

30. Consider and take appropriate action on the acquisition of approximately five acres of land in Precinct Three in connection with the Balcones Canyonlands Conservation Plan and the associated transfer of funds from the BCP Fund Allocated Reserve. ² (Commissioner Daugherty)

Judge Eckhardt announced that Item 30 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.072, Real Property.

MOTION: Approve Item 30.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Brigid Shea, Commissioner
SECONDER: Margaret J. Gómez, Commissioner
AYES: Sarah Eckhardt, Brigid Shea, Margaret J. Gómez
ABSENT: Jeffrey Travillion Sr, Gerald Daugherty

Adjourn

Minutes approved by the Commissioners Court

Date of Approval

Sarah Eckhardt, Travis County Judge