



Minutes for the Travis County Commissioners Court Tuesday, November 28, 2017 Voting Session

Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on November 28, 2017, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

Sarah Eckhardt	County Judge	Present
Jeffrey W. Travillion, Sr.	Precinct 1, Commissioner	Present
Brigid Shea	Precinct 2, Commissioner	Absent
Gerald Daugherty	Precinct 3, Commissioner	Present
Margaret J. Gómez	Precinct 4, Commissioner	Present

Public Communication

Members of the Court heard from:
Carlos León, Travis County resident
Bill Oakey, Austin Affordability
Dr. Koo-Hyun Kim, Travis County resident
Richard Franklin, Travis County resident

County Announcements

Members of the Court heard from:
Maya Reisman, Executive Assistant, County Judge's Office and United in Giving Committee
Laura Seaton, Executive Assistant, Transportation and Natural Resources (TNR) and United in Giving Committee

Resolutions and Proclamations

1. Approve resolution recognizing Ken Gaede on his retirement from the Facilities Management Department and service to Travis County. (Commissioner Gómez)

Members of the Court heard from:
Ken Gaede, Manager, Engineering Division, Facilities Management Department (FMD)
Roger El Khoury, Director, FMD
Gabe Stock, Project Manager, FMD

Bertha Cruz-Gaede, Guardian Ad Litem III, Domestic Relations Office, and wife of Ken Gaede
Tenley Aldredge, Director, Contract Compliance, Purchasing

RESULT: ADDED TO CONSENT

Consent Items

- C1. Receive bids from the County Purchasing Agent. (Commissioner Travillion)
- C2. Approve payment of claims by the County Treasurer. (Judge Eckhardt)
- C3. Authorize the County Treasurer to invest County funds. (Judge Eckhardt)

MOTION: Approve Consent Items C1-C3 and Agenda Items 1. 4, 8.a-b, 11, 12, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23. 24, 25, 26, and 27.
RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Margaret J. Gómez, Commissioner
SECONDER: Gerald Daugherty, Commissioner
AYES: Sarah Eckhardt, Jeffrey Travillion Sr, Gerald Daugherty, Margaret J. Gómez
ABSENT: Brigid Shea

Emergency Services

- 2. Consider and take appropriate action on an order concerning outdoor burning in the unincorporated areas of Travis County. (Judge Eckhardt)

RESULT: NO ACTION NECESSARY

Justice Planning

- 3. Consider and take appropriate action regarding the departmental move of the Law Library from the Communications and Records Services Department to the Justice Planning Department, including:
 - a. Making the Law Library a division of the Justice Planning Department effective January 1, 2018
 - b. Authorizing various departments to make the necessary changes in SAP related to the departmental move (Commissioner Gómez)

Members of the Court heard from:
Roger Jefferies, County Executive, Justice and Public Safety (JPS)
Lisa Rush, Manager, Law Library, Communications and Records Services (CARS)

MOTION: Approve Items 4.a-b.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Margaret J. Gómez, Commissioner
SECONDER: Gerald Daugherty, Commissioner

AYES: Sarah Eckhardt, Jeffrey Travillion Sr, Gerald Daugherty, Margaret J. Gómez
ABSENT: Brigid Shea

4. Consider and take appropriate action on the Equitable Sharing Program Compliance Notice for Federal Forfeitures (U.S. Department of Justice filing) for the FY17 filing period. (Judge Eckhardt)

RESULT: **ADDED TO CONSENT**

5. Consider and take appropriate action on request from the Travis County Sheriff's Office (TCSO) for the approval of amendments to the cooperative working agreements between TCSO and the Drug Enforcement Administration, US Marshals Service, and US Secret Service. (Commissioner Daugherty)

Members of the Court heard from:

Arthur Arevalo, Major, Law Enforcement Bureau, Travis County Sheriff's Office (TCSO)

MOTION: Approve the three current amendments.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Jeffrey Travillion Sr, Commissioner
SECONDER: Gerald Daugherty, Commissioner
AYES: Sarah Eckhardt, Jeffrey Travillion Sr, Gerald Daugherty, Margaret J. Gómez
ABSENT: Brigid Shea

Clerk's Note: The Court noted that there would be no action on the delegation of signing authority to the Sheriff's office until January 16, 2018.

Health and Human Services

6. Consider and take appropriate action on the following related to the Program Year 2016 Consolidated Annual Performance Evaluation Report (CAPER) Public Comment Draft:
 - a. Receive a summary of performance
 - b. Delegate authority to the County Judge to review the public comment draft prior to posting (Commissioners Shea & Gómez)

Members of the Court heard from:

Christy Moffett, Social Services Manager, Travis County Health and Human Services (HHS)

Scheleen Walker, Long Range Planning Manager, TNR

MOTION: Approve Item 4.b, delegate authority to the County Judge to review the public comments prior to posting.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Margaret J. Gómez, Commissioner
SECONDER: Jeffrey Travillion Sr, Commissioner
AYES: Sarah Eckhardt, Jeffrey Travillion Sr, Gerald Daugherty, Margaret J. Gómez
ABSENT: Brigid Shea

Planning and Budget

7. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

Items 7 and 9 are associated with one another and were called for concurrent discussion. Please refer to Item 9 for a summary of the action taken by the Court.

8. Consider and take appropriate action on the following grant programs, applications, contracts & related special budgets, and permissions to continue:
 - a. Annual contract with the Texas Department of Family and Protective Services for the Title IV-E Child Welfare Services Grant in the Health and Human Services Department
 - b. Annual contract with the Corporation for National and Community Service to continue the Retired and Senior Volunteer Program in the Health and Human Services Department (Commissioner Gómez)

RESULT: ADDED TO CONSENT

9. Consider and take appropriate action regarding additional County resources needed for capital projects related to the November 2017 Bond Election. (Judge Eckhardt)

Items 7 and 9 are associated with one another and were called for concurrent discussion.

Members of the Court heard from:

Travis Gatlin, Budget Director, Planning and Budget Office (PBO)
Alan Miller, Assistant Budget Director, PBO
Steve Manilla, County Executive, TNR
Sherine Thomas, Executive Assistant Travis County Attorney
Cynthia McDonald, Chief Deputy, TNR

MOTION: Approve items 7 and 9.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Margaret J. Gómez, Commissioner
SECONDER: Jeffrey Travillion Sr, Commissioner
AYES: Sarah Eckhardt, Jeffrey Travillion Sr, Gerald Daugherty, Margaret J. Gómez
ABSENT: Brigid Shea

10. Consider and take appropriate action on the Civil & Family Courts Capacity Project. (This item may be taken into Executive Session under the Consultation with Attorney and Real Property exceptions.) (Judge Eckhardt)

Judge Eckhardt announced that Item 10 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

RESULT: DISCUSSED

Operations Management

11. Consider and take appropriate action on routine personnel actions. (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

12. Receive update on paid claims through UnitedHealthcare and Envision Pharmaceutical Services for participants in the Travis County Employee Health Care Fund for the period of October 1, 2016, to September 30, 2017. (Commissioners Travillion & Gómez)

RESULT: ADDED TO CONSENT

13. Consider and take appropriate action on one-time Add Pay for employees who refer hires to hard-to-fill roles at Travis County. (Commissioners Travillion & Gómez)

Members of the Court heard from:

Tracey Calloway, Director, Human Resources Management Department (HRMD)
Dianna Giordano, Staffing Services Manager, HRMD
Todd Osburn, Compensation Manager, HRMD

MOTION: Approve Item 13.

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Jeffrey Travillion Sr, Commissioner

SECONDER: Gerald Daugherty, Commissioner

AYES: Sarah Eckhardt, Jeffrey Travillion Sr, Gerald Daugherty, Margaret J. Gómez

ABSENT: Brigid Shea

14. Consider and take appropriate action regarding a Section 179D Energy Efficient Commercial Buildings Deduction Allocation to STR Constructors, Ltd. for the construction of the new Purchasing Warehouse. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

15. Consider and take appropriate action regarding the 2018 Concessions Amendment (No. 4) to 1995 Concessions Contract Between Travis County and Star of Texas Fair and Rodeo. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

Transportation and Natural Resources

16. Consider and take appropriate action on a plat for recording: Ocampo Ranch Final Plat (Short Form Plat – one single-family lot – 1.95 acres – 12511 McCurry Road – City of Pflugerville two-mile ETJ) in Precinct One. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

17. Consider and take appropriate action on a plat for recording: Olvera Subdivision Final Plat (Short Form Plat – one single-family lot – 1.98 acres – 12601 McCurry Road – City of Pflugerville two-mile ETJ) in Precinct One. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

18. Set a public hearing on Tuesday, December 19, 2017, to receive comments regarding a request to authorize the filing of an instrument to abandon a portion of Mountain Trail and all of Indian Hill as dedicated by Comanche Trail No. 3 Resubdivision, a subdivision in Precinct Two. (Commissioner Shea)

RESULT: ADDED TO CONSENT

19. Set a public hearing on Tuesday, December 19, 2017, to receive comments regarding a request to authorize the filing of an instrument to vacate a 0.10-acre portion of Mountain Trail as dedicated by Comanche Trail No. 3 Resubdivision, a subdivision in Precinct Two. (Commissioner Shea)

RESULT: ADDED TO CONSENT

20. Set a public hearing on Tuesday, December 19, 2017, to receive comments regarding a request to authorize the filing of an instrument to vacate two 25-foot-wide public utility easements located over and across portions of Lots 10 and 11 of Rockcliff Estates PUD, a subdivision in Precinct Two. (Commissioner Shea)

RESULT: ADDED TO CONSENT

21. Set a public hearing on Tuesday, January 2, 2018, for Bella Colinas Section 1 Resubdivision of Lot 19 Block H (Final Plat – one drainage lot, one amenity lot –2.070 acres – Vail Divide – water and wastewater provided by Travis County MUD No. 18 – City of Bee Cave ETJ) in Precinct Three. (Commissioner Daugherty)

RESULT: ADDED TO CONSENT

22. Consider and take appropriate action on a variance to Title 30-2-159 for a subdivision with a private street (Creeks Edge Final Plat – 30 single family lots, one private street lot, three drainage/CEF/landscape lots – 2,476 linear feet of proposed streets – 58.78 acres – Caudill Lane – water provided by West Travis Public Utility Agency and wastewater by onsite sewage facilities – City of Austin five-mile ETJ and City of Bee Cave Full Purpose) in Precinct Three. (Commissioner Daugherty)

RESULT: ADDED TO CONSENT

23. Consider and take appropriate action on updated interlocal agreement with the Village of San Leanna for street maintenance and related services. (Commissioner Daugherty)

RESULT: ADDED TO CONSENT

Purchasing Office Items

24. Approve Modification No. 1 to Contract No. 4400003001, CBRE, Inc., for the Site Search for Civil and Family Court House Project. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

25. Approve renewal and continued funding (Modification No. 2) to Interlocal Agreement No. 4400002852, Central Health, for Collaborative Health Planning Services. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

26. Approve Contract No. 4400003491, John G. Blain, for Consulting Services Regarding Performance-Based Delivery of Emergency Services. (Commissioner Travillion)

RESULT: ADDED TO CONSENT

27. Declare six shotgun Tasers as surplus and authorize trade-In for new equipment pursuant to Texas Local Government Code § 263.152(a)(2). (Commissioner Travillion)

RESULT: ADDED TO CONSENT

Other

28. Receive update on applications received for an appointment to the Travis County Healthcare District (DBA Central Health) Board of Managers. (Judge Eckhardt)

Members of the Court heard from:

Julie Wheeler, Administrative Associate, Intergovernmental Relations Office (IGR)
Deece Eckstein, Intergovernmental Relations Officer, IGR

RESULT: DISCUSSED

29. Consider and take appropriate action on Travis County appointments to the Central Texas Regional Mobility Authority (CTRMA) Board of Directors. (Judge Eckhardt)

Members of the Court heard from:

Julie Wheeler, Administrative Associate, IGR
Deece Eckstein, Intergovernmental Relations Officer, IGR

MOTION: Open up the appointment process for the two positions on the CTRMA board.

RESULT: APPROVED [3 TO 1]

MOVER: Jeffrey Travillion Sr, Commissioner

SECONDER: Margaret J. Gómez, Commissioner

AYES: Sarah Eckhardt, Jeffrey Travillion Sr, Margaret J. Gómez

NAYS: Gerald Daugherty

ABSENT: Brigid Shea

30. Receive briefing on SB 6 relating to municipal annexation. (Commissioner Travillion)

Members of the Court heard from:

Scheleen Walker, Long Range Planning Manager, TNR

RESULT: DISCUSSED

31. Receive update on third-party testing completed for tablet implementation in regards to the Inmate Communications and Educational Services contract. (Commissioners Travillion & Daugherty)

Members of the Court heard from:

Wes Priddy, Major, Corrections Bureau, TCSO
Paul Hopingardner, Chief Information Officer, Information Technology Services (ITS)
Jonathan Ede, Captain, Corrections Bureau, TCSO
Shane Poole, Major, Administrative Support Bureau, TCSO

RESULT: DISCUSSED

Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

Note 6 Gov't Code Ann 551.089, IT Security

32. Consider and take appropriate action regarding an agreement with the City of Lakeway for the proposed Bee Creek Sports Complex. ^{1&2} (Judge Eckhardt)

Judge Eckhardt announced that Item 32 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

MOTION: Move forward with the signing of the agreement with the City of Lakeway.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Gerald Daugherty, Commissioner
SECONDER: Margaret J. Gómez, Commissioner
AYES: Sarah Eckhardt, Jeffrey Travillion Sr, Gerald Daugherty, Margaret J. Gómez
ABSENT: Brigid Shea

33. Consider and take appropriate action regarding concession operations at the Exposition Center. ¹ (Commissioner Travillion)

Judge Eckhardt announced that Item 33 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: DISCUSSED

34. Consider and take appropriate action on an offer to sell approximately 100 acres of land located south of U.S. 290 East near Littig in Precinct One, as Parcel #38 of the Eastern Creeks Open Space, 2011 Bond Program. ^{1&2} (Commissioner Travillion)

Judge Eckhardt announced that Item 34 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

MOTION: Accept the offer to purchase parcel #38.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Jeffrey Travillion Sr, Commissioner
SECONDER: Margaret J. Gómez, Commissioner
AYES: Sarah Eckhardt, Jeffrey Travillion Sr, Gerald Daugherty, Margaret J. Gómez
ABSENT: Brigid Shea

Adjourn

Minutes approved by the Commissioners Court

Date of Approval

Sarah Eckhardt, Travis County Judge