



# Minutes for the Travis County Commissioners Court Tuesday, January 9, 2018 Voting Session

Minutes Prepared by the Travis County Clerk  
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## Call to Order

Meeting called to order on January 9, 2018, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

Sarah Eckhardt	County Judge	Present
Jeffrey W. Travillion, Sr.	Precinct 1, Commissioner	Present
Brigid Shea	Precinct 2, Commissioner	Present
Gerald Daugherty	Precinct 3, Commissioner	Present
Margaret J. Gómez	Precinct 4, Commissioner	Present

## Public Communication

Members of the Court heard from:  
Carlos León, Travis County resident  
Dr. Koo-Hyun Kim, Travis County resident  
Jeff Witcliffe, Agent, Landowners Inc, representing Theron and Ellie Vaughan

## County Announcements

Members of the Court heard from:  
Maya Reisman, Executive Assistant, County Judge's Office  
Laura Seaton, Executive Assistant, Transportation and Natural Resources (TNR)

## Public Hearings

1. Receive comments regarding the FY 2017–18 Travis County District Clerk's Amended Records Management Plan. (Judge Eckhardt)

**MOTION:** Open the Public Hearing.

**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Margaret J. Gómez, Commissioner  
**SECONDER:** Gerald Daugherty, Commissioner  
**AYES:** Sarah Eckhardt, Brigid Shea, Gerald Daugherty, Margaret J. Gómez  
**ABSENT:** Jeffrey Travillion Sr

Close Public Hearing

Members of the Court heard from:  
Velva Price, District Clerk

**MOTION:** Close the Public Hearing.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Margaret J. Gómez, Commissioner  
**SECONDER:** Gerald Daugherty, Commissioner  
**AYES:** Sarah Eckhardt, Brigid Shea, Gerald Daugherty, Margaret J. Gómez  
**ABSENT:** Jeffrey Travillion Sr

### Resolutions and Proclamations

2. Approve proclamation recognizing the month of January 2018 as “Stalking Awareness Month” in Travis County. (Commissioners Daugherty & Gómez)

Members of the Court heard from:  
Kirsha Haverlah, Social Services Director, Justice and Public Safety (JPS)  
Mack Martinez, Assistant County Attorney

**MOTION:** Approve the Proclamation in Item 2.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Gerald Daugherty, Commissioner  
**SECONDER:** Margaret J. Gómez, Commissioner  
**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

### Consent Items

**MOTION:** Approve Consent Items C1-C4 and Agenda Items 3.a-i, 4.a-c, 5.N1, 6.a-b, 11.a, 12, 13.a-b, 14, 17, 18, 20.a-b, and 21.  
**RESULT:** **ADOPTED [UNANIMOUS]**  
**MOVER:** Margaret J. Gómez, Commissioner  
**SECONDER:** Gerald Daugherty, Commissioner  
**AYES:** Sarah Eckhardt, Brigid Shea, Gerald Daugherty, Margaret J. Gómez  
**ABSENT:** Jeffrey Travillion Sr

Receive bids from the County Purchasing Agent. (Commissioner Travillion)

Approve payment of claims by the County Treasurer. (Judge Eckhardt)

Authorize the County Treasurer to invest County funds. (Judge Eckhardt)

Approve the minutes for the Commissioners Court Voting Session of January 2, 2018. (Judge Eckhardt)

## Emergency Services

3. Consider and take appropriate action on the following Emergency Services District (ESD) Board of Commissioners reappointments, for terms effective immediately and ending December 31, 2019: a. ESD 1: 1) Mark Evert 2) Jim Roberts 3) Ro Cass b. ESD 3: 1) Carroll Knight 2) Edd New c. ESD 5: Dennis Wright d. ESD 6: 1) Mary Lynn Gibbs 2) Jim Boushka e. ESD 7: Ro Cass f. ESD 8: Russell Kedlicka g. ESD 9: 1) Dr. Steve Wilson 2) Virgil Flathouse h. ESD 10: 1) Ken Campbell 2) John Jackson i. ESD 14: 1) Lonnie Moore 2) Al Blunt 3) Roger Schull (Commissioner Daugherty)

**RESULT: ADDED TO CONSENT**

4. Consider and take appropriate action on the following Emergency Services District (ESD) Board of Commissioners appointments: a. Oscar Juarez to replace Brian Vance on the ESD 5 Board, for a term effective immediately and ending December 31, 2019 b. Bill Roney to replace Jim Roberts on the ESD 7 Board, for a term effective immediately and ending December 31, 2019 c. Dr. Mike Love to replace Steve Scheffee on the ESD 9 Board, for a term effective immediately and ending December 31, 2018 (Commissioner Daugherty)

**RESULT: ADDED TO CONSENT**

## Planning and Budget

5. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

*Clerk's Note: The Court noted that mp action would be taken on Item 5.Amendment A1.*

**RESULT: NO ACTION NECESSARY**

Item 5. New Budget N1

*Clerk's Note: Item 5. New Budget N1, was approved on Consent.*

**RESULT: ADDED TO CONSENT**

6. Consider and take appropriate action on the following grant programs, applications, contracts & related special budgets, and permissions to continue: a. New contract with the Texas Department of Transportation (TxDOT) for the TxDOT Selective Traffic Enforcement Program (STEP) FY19 grant in the Travis County Sheriff's Office b. Contract amendment with the Texas Department of Housing and Community Affairs for the Comprehensive Energy Assistance Program (CEAP) in the Health and Human Services Department (Commissioner Gómez)

**RESULT: ADDED TO CONSENT**

7. Consider and take appropriate action on the following requests: a. Recommendations on the use of existing Certificates of Obligation balances and related funding adjustments to approved FY18 capital projects and associated budget adjustments b. Proposed cash flow and issuance schedule for 2017 voter-approved Road Bonds and Permanent Improvement Bonds, along with critical safety projects c. Proposed 2018 project list for spring debt issuance d. Resolution expressing Travis County's intent to finance expenditures to be incurred for approved capital projects and to reimburse itself from Road Bonds, Permanent Improvement Bonds, and Certificates of Obligation, and associated budget adjustments (Judge Eckhardt & Commissioner Gómez)

Members of the Court heard from:

Travis Gatlin, Budget Director, Planning and Budget Office (PBO)  
Aerin-Renee Pfaffenberger, Senior Planning and Budget Analyst, PBO  
David Greear, Senior Engineer, TNR

Roger Jefferies, County Executive, JPS  
Shane Poole, Major, Administration and Support Bureau, Travis County Sheriff's Office  
(TCSO)  
Jessica Rio, County Executive, PBO  
John Hille, Assistant County Attorney

**MOTION:** Prioritize the application of savings within the existing Certificates of Obligation (CO's) to critical safety projects as identified by the Citizens Bond Advisory Committee (CBAC), plus for the new female correctional facility and related budget adjustments, savings in future years from this source will also be prioritize for critical safety projects, approve the 2018 project list for Spring debt issuance and the Resolution expressing Travis County's intent to finance expenditures to be incurred for approved capital projects and to reimburse itself for Road Bonds, Permanent Improvement Bonds and CO's and associated budget adjustments

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Margaret J. Gómez, Commissioner

**SECONDER:** Gerald Daugherty, Commissioner

**AYES:** Sarah Eckhardt, Brigid Shea, Gerald Daugherty, Margaret J. Gómez

**ABSENT:** Jeffrey Travillion Sr

8. Consider and take appropriate action on the Civil & Family Courts Capacity Project. (This item may be taken into Executive Session under the Consultation with Attorney and Real Property exceptions.) (Judge Eckhardt)

**RESULT:** **NO ACTION NECESSARY**

### Operations Management

9. Consider and take appropriate action on: a. Routine personnel actions b. Non-routine personnel actions (Commissioners Travillion & Gómez)

**RESULT:** **ADDED TO CONSENT**

10. Consider and take appropriate action on options for compression adjustments. (Commissioners Travillion & Gómez)

Members of the Court heard from:

Tracey Calloway, Director, Human Resources Management Department (HRMD)

Travis Gatlin, Budget Director, PBO

Carol Guthrie, Business Manager, Local 1624, American Federation of State, County and Municipal Employees (AFSCME)

*Clerk's Note: The court, without objection, narrowed the discussion in item 10 to options 4 and 6.*

**RESULT:** **DISCUSSED**

### Transportation and Natural Resources

11. Consider and take appropriate action on the following regarding Capital Area Council of Governments (CAPCOG) Capital Area Regional Transportation Planning Organization (CARTPO) committee appointments: a. Reappointment of Mayor Victor Gonzalez to CARTPO b. Addition of CARTPO appointments to the Uniform Appointment Process (Judge Eckhardt)

**RESULT:** **ADDED TO CONSENT**

Item 11.b

Members of the Court heard from:

Deece Eckstein, Intergovernmental Relations Officer, Intergovernmental Relations Office  
(IGR)

Scheleen Walker, Long Range Planning Manager, TNR

**MOTION:** Approve Option Two in Item 11.b.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Brigid Shea, Commissioner  
**SECONDER:** Gerald Daugherty, Commissioner  
**AYES:** Sarah Eckhardt, Brigid Shea, Gerald Daugherty, Margaret J. Gómez  
**ABSENT:** Jeffrey Travillion Sr

12. Consider and take appropriate action on a plat for recording in Precinct One: Marquez Subdivision (Short Form Final Plat – four total lots – Bois D'Arc Road – City of Manor ETJ). (Commissioner Travillion)

**RESULT: ADDED TO CONSENT**

13. Consider and take appropriate action on the following requests in Precinct One: a. Plat for recording: Sorento Phase 4 Final Plat (Long Form Final Plat – 152 total lots – Aventura Avenue – City of Pflugerville ETJ) b. Subdivision construction agreement between Travis County and Sorento Holdings 2012, LLC (Commissioner Travillion)

**RESULT: ADDED TO CONSENT**

14. Consider and take appropriate action regarding Bella Colinas Section 1 Resubdivision of Lot 19 Block H (Final Plat – one drainage lot, one amenity lot – 2.070 acres – Vail Divide – water and wastewater provided by Travis County MUD No. 18 – City of Bee Cave ETJ) in Precinct Three. (Commissioner Daugherty)

**RESULT: ADDED TO CONSENT**

### **Purchasing Office Items**

15. Consider and take appropriate action on application of Historically Underutilized Business (HUB) Program policy regarding Chart of Accounts methodology. (Commissioner Travillion)

Members of the Court heard from:

Bonnie Floyd, Travis County Purchasing Agent  
Sylvia Lopez, HUB Program Coordinator, Purchasing  
Donna Scarbrough, First Chief Assistant County Auditor

16. Approve Contract No. 4400003506, Aramark Correctional Services, LLC, for Kitchen Operations at Travis County Jail Facilities. (Commissioner Travillion)

Members of the Court heard from:

Shane Poole, Major, Administration and Support Bureau, TCSO  
Alan Miller, Assistant Budget Director, PBO

**MOTION:** Approve Item 16.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Jeffrey Travillion Sr, Brigid Shea  
**SECONDER:** Gerald Daugherty, Commissioner  
**AYES:** Sarah Eckhardt, Brigid Shea, Gerald Daugherty, Margaret J. Gómez  
**ABSENT:** Jeffrey Travillion Sr

17. Approve Modification No. 3 to Contract No. 4400002300, Juvenile Justice Solutions, for Professional Consulting Services. (Commissioner Travillion)

**RESULT:           ADDED TO CONSENT**

18. Approve Modification No. 1 to Contract No. 4400002425, Klotz Associates, Inc., for Onion Creek Greenway II project. (Commissioner Travillion)

**RESULT:           ADDED TO CONSENT**

19. Approve contract award for Auto Body Repair Services, IFB No. 1711-003-RF, to the low bidder, Pattison and Sons, Inc. DBA Two Day Body Shop. (Commissioner Travillion)

Members of the Court heard from:

Bonnie Floyd, Travis County Purchasing Agent  
Jason Walker, Assistant Purchasing Agent

**MOTION:**           Approve Item 19.

**RESULT:**           **APPROVED [UNANIMOUS]**

**MOVER:**           Gerald Daugherty, Commissioner

**SECONDER:**       Brigid Shea, Commissioner

**AYES:**           Sarah Eckhardt, Brigid Shea, Gerald Daugherty, Margaret J. Gómez

**ABSENT:**          Jeffrey Travillion Sr

20. Consider and take appropriate action on the following items: a. Approve termination of Contract No. 4400003428 with Staples Contract & Commercial, Inc. DBA Staples Business Advantage, for Ergonomic Furniture b. Authorize Purchasing Agent to issue notice of termination in accordance with Contract No. 4400003428 (Commissioner Travillion)

**RESULT:           ADDED TO CONSENT**

21. Approve Interlocal Lease Agreement No. 4400003605 with the Texas Health and Human Services Commission (HHSC) – Austin State Hospital. (Commissioner Travillion)

**RESULT:           ADDED TO CONSENT**

#### **Other**

22. Consider and take appropriate action on Travis County appointments to the Central Texas Regional Mobility Authority (CTRMA) Board of Directors. (Judge Eckhardt)

Members of the Court heard from:

Julie Wheeler, Administrative Associate, IGR

*Clerk's Note: The court directed the subcommittee to present a minimum of 5 candidates for interview on Thursday, January 25, 2018.*

23. Consider and take appropriate action on update from Organizational Review Implementation Project Management Team. (Judge Eckhardt & Commissioner Daugherty)

Members of the Court heard from:

Peter Einhorn, Chief of Staff, County Judge's Office

Tracey Calloway, Director, HRMD

Jessica Rio, County Executive, PBO

Madison Gessner, Executive Assistant, Commissioner Precinct 3 Office

**MOTION:**           Direct the County Executive team, to explore options for taking this to the next step.

**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Jeffrey Travillion Sr, Commissioner  
**SECONDER:** Gerald Daugherty, Commissioner  
**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

24. Receive update on Integrated Justice System. (Commissioners Travillion & Daugherty)

Members of the Court heard from:

Paul Hopingardner, Chief Information Officer, Information Technology Services (ITS)

David Lampl, Project Manager, ITS

Katie Gipson, Senior Planning and Budget Analyst, PBO

**RESULT:** **DISCUSSED**

### Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

*Note 1: Gov't Code Ann 551.071, Consultation with Attorney*

*Note 2: Gov't Code Ann 551.072, Real Property*

*Note 3: Gov't Code Ann 551.074, Personnel Matters*

*Note 4: Gov't Code Ann 551.076, Security*

*Note 5: Gov't Code Ann 551.087, Economic Development Negotiations*

*Note 6 Gov't Code Ann 551.089, IT Security*

25. Receive briefing from County Attorney and take appropriate action regarding potential legal ramifications of Travis County Code Chapter 33 Ethics Policy related to respondents to solicitations. 1 (Judge Eckhardt)

*Judge Eckhardt announced that Item 25 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.*

**RESULT:** **DISCUSSED**

26. Receive briefing from County Attorney and take appropriate action regarding fire code violations at 10519 McAngus Road, Travis County, TX 78617. 1 (Commissioner Gómez)

*Judge Eckhardt announced that Item 26 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.*

**MOTION:** Authorize the County Attorney to file suit against ABS Metal Recycling Holding LLC, and related entities, for fire code violations at 10519 McAngus Road.

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Margaret J. Gómez, Commissioner

**SECONDER:** Gerald Daugherty, Commissioner

**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

### Added Items

1. A1. Receive briefing from County Attorney and take appropriate action regarding regulations on public service announcements produced by the County. (This item will be taken into Executive Session under the Consultation with Attorney exception.) (Judge Eckhardt)

Judge Eckhardt announced that Item A1 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

**RESULT: DISCUSSED**

**Adjourn**

### **Minutes approved by the Commissioners Court**

\_\_\_\_\_  
Date of Approval

\_\_\_\_\_  
Sarah Eckhardt, Travis County Judge

#### **Travis County Bee Cave Road District No. 1 (Galleria)**

1. Approve payment of claims by the County Treasurer.

**RESULT: NO ACTION NECESSARY**

2. Authorize the County Treasurer to invest County funds. (Judge Eckhardt)

**MOTION:** Approve Item 2.

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Gerald Daugherty, Commissioner

**SECONDER:** Margaret J. Gómez, Commissioner

**AYES:** Sarah Eckhardt, Jeffrey Travillion Sr, Gerald Daugherty, Margaret J. Gómez

**ABSENT:** Brigid Shea

3. Approve the minutes for the Travis County Bee Cave Road District No. 1 Voting Session of January 2, 2018. (Judge Eckhardt)

**MOTION:** Approve Item 3.

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Gerald Daugherty, Commissioner

**SECONDER:** Margaret J. Gómez, Commissioner

**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

**Adjourn**

### **Minutes approved by the Commissioners Court**



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Date of Approval

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Sarah Eckhardt, Travis County Judge