



# Minutes for the Travis County Commissioners Court Tuesday, March 24, 2020 Voting Session

Minutes Prepared by the Travis County Clerk  
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## Call to Order

Meeting called to order on March 24, 2020, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX, Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

Sarah Eckhardt	County Judge	Present
Jeffrey W. Travillion, Sr.	Precinct 1, Commissioner	Present
Brigid Shea	Precinct 2, Commissioner	Present
Gerald Daugherty	Precinct 3, Commissioner	Present
Margaret J. Gómez	Precinct 4, Commissioner	Present

## Special Motion

*Clerk's Note: The members Commissioners Court discussed the voting session being held by video conference and that several Commissioners are not physically present.*

**MOTION:** Each Commissioner not physically present delegates the authority to the County Judge to sign any documents, including orders related to items before the court today on their behalf.

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Gerald Daugherty, Commissioner

**SECONDER:** Brigid Shea, Commissioner

**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

## Public Communication

*Clerk's Note: There was no Public Communication scheduled.*

## County Announcements

*Clerk's Note: There was no County Announcements scheduled.*

## Consent Items

- C1. Receive bids from the County Purchasing Agent. (Commissioner Daugherty)
- C2. Approve payment of claims by the County Treasurer. (Judge Eckhardt)
- C3. Authorize the County Treasurer to invest County funds. (Judge Eckhardt)

**MOTION:** Approve Consent Items C1-C3 and Agenda Items 10.a-b, 12, 13.a-b, 14.b, 15.a-b, 16, 17.a-b, 21, 23, 25, and A2.  
**RESULT:** **ADOPTED [UNANIMOUS]**  
**MOVER:** Margaret J. Gómez, Commissioner  
**SECONDER:** Gerald Daugherty, Commissioner  
**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

## Public Hearings

1. Receive public input related to the Community Development Block Grant regarding community needs, funding priorities, and project ideas for the unincorporated areas of Travis County and the Villages of San Leanna and Webberville for Program Year 2020. (Commissioners Shea & Gómez)

**MOTION:** Open the Public Hearing.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Margaret J. Gómez, Commissioner  
**SECONDER:** Gerald Daugherty, Commissioner  
**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

Members of the Court heard from:

Sherri Fleming, County Executive, Travis County Health and Human Services (HHS)  
Monique Coleman, Planning Manager, Community Development Block Grant Program,  
HHS

**MOTION:** Close the Public Hearing.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Gerald Daugherty, Commissioner  
**SECONDER:** Margaret J. Gómez, Commissioner  
**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

2. Receive comments regarding the issuance of a mass gathering permit for Austin Crawfish Festival, to be held on April 4, 2020, at 9507 Sherman Road, Austin, Texas 78742. (Action Item 7) (Judge Eckhardt & Commissioner Gómez)

**MOTION:** Open the Public Hearing.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Margaret J. Gómez, Commissioner  
**SECONDER:** Jeffrey W. Travillion Sr, Commissioner  
**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

*Clerk's Note: There were no speakers for the Public Hearing in Item 2.*

**MOTION:** Close the Public Hearing.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Margaret J. Gómez, Commissioner  
**SECONDER:** Gerald Daugherty, Commissioner  
**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

3. Receive comments regarding a resolution of no objection for Grand Station, to be located at approximately 16000 Bratton Lane, Austin, Texas 78728. (Action Item 8) (Commissioner Shea)

**MOTION:** Open the Public Hearing.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Gerald Daugherty, Commissioner

**SECONDER:** Margaret J. Gómez, Commissioner  
**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

Members of the Court heard from:

Jean Latasha, Vice President of Development, Pedcor Investments LLS, representing the applicant

**MOTION:** Close the Public Hearing.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Brigid Shea, Commissioner  
**SECONDER:** Gerald Daugherty, Commissioner  
**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

4. Receive comments regarding a resolution of no objection for Capitol View Flats, to be located at 9002 Capitol View Road, Austin, Texas 78747. (Action Item 9) (Commissioner Gómez)

**MOTION:** Open the Public Hearing.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Margaret J. Gómez, Commissioner  
**SECONDER:** Gerald Daugherty, Commissioner  
**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

Members of the Court heard from:

Mark McCord, Vice President, Elmington Capital Group, representing the applicant

**MOTION:** Close the Public Hearing.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Margaret J. Gómez, Commissioner  
**SECONDER:** Gerald Daugherty, Commissioner  
**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

5. Receive comments regarding a request to authorize the filing of an instrument to vacate a public utility easement located over and across Lot 16, Shady Hollow Addition, a subdivision in Precinct Three. (Action Item 22) (Commissioner Daugherty)

**MOTION:** Open the Public Hearing.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Jeffrey W. Travillion Sr, Gerald Daugherty  
**SECONDER:** Margaret J. Gómez, Commissioner  
**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

Members of the Court heard from:

Anna Bowlin, Division Director, Development Services and Long Range Planning, Transportation and Natural Resources (TNR)

**MOTION:** Close the Public Hearing.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Gerald Daugherty, Commissioner  
**SECONDER:** Margaret J. Gómez, Commissioner  
**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

### Emergency Services

6. Consider and take appropriate action regarding:
  - a. Outdoor burning in the unincorporated areas of Travis County

- b. County response to natural disaster or other emergency
- c. Declaration of local state of disaster and public health emergency, continuation of the disaster declaration, cancellation or additional mitigation measures for any large special events or mass gatherings, and actions necessary to preserve public health and safety
- d. Travis County government operations, including but not limited to the discussion, adoption, or implementation of policies or providing direction regarding County operations on matters including but not limited to essential functions, work hours, closings, travel, and other related matters (Judge Eckhardt)

*Judge Eckhardt announced that Items 6.a-d would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.074, Personnel Matters.*

Members of the Court heard from:

- Eric Carter, Emergency Management Coordinator, Emergency Services
- Chuck Brotherton, County Executive, Emergency Services
- Dr. Mark Escott, Interim Health Authority, Austin Public Health and Health Authority, Austin-Travis County
- James Hall, Travis County resident

**RESULT: DISCUSSED**

- 7. Consider and take appropriate action regarding the issuance of a mass gathering permit for Austin Crawfish Festival, to be held on April 4, 2020, at 9507 Sherman Road, Austin, Texas 78742. (Public Hearing 2) (Judge Eckhardt & Commissioner Gómez)

**RESULT: NO ACTION NECESSARY**

*Clerk's Note: The County Judge noted that due to the current orders in place the event cannot take place.*

### Health and Human Services

- 8. Consider and take appropriate action on a resolution of no objection for Grand Station, to be located at approximately 16000 Bratton Lane, Austin, Texas 78728. (Public Hearing 3) (Commissioner Shea)

Members of the Court heard from:

- Monique Coleman, Planning Manager, Community Development Block Grant Program. HHS

**MOTION:** Approve Item 8.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Brigid Shea, Commissioner  
**SECONDER:** Margaret J. Gómez, Commissioner  
**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

- 9. Consider and take appropriate action on a resolution of no objection for Capitol View Flats, to be located at 9002 Capitol View Road, Austin, Texas 78747. (Public Hearing 4) (Commissioner Gómez)

Members of the Court heard from:

Mark McCord, Vice President, Elmington Capital Group, representing the applicant  
Jessica Rio, County Executive, Planning and Budget Office (PBO)

**MOTION:** Approve Item 9.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Margaret J. Gómez, Commissioner  
**SECONDER:** Gerald Daugherty, Commissioner  
**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

10. Consider and take appropriate action to:

- a. Extend the appointment of Mark Escott, MD as Interim Health Authority and the designation of Jason R. Pickett, MD as Alternate Health Authority through September 30, 2020
- b. Accept the designation of Jonathan MacClements, MD and Ming Sheng Tang, MD as Alternate Health Authorities for Travis County, effective April 1, 2020, through September 30, 2020 (Commissioners Shea & Gómez)

**RESULT: ADDED TO CONSENT**

#### **Intergovernmental Relations**

11. Receive an update on current Census 2020 outreach efforts. (Judge Eckhardt)

**RESULT: NO ACTION NECESSARY**

#### **Planning and Budget**

12. Consider and take appropriate action on budget amendments, transfers, and discussion items. (Commissioner Gómez)

**RESULT: ADDED TO CONSENT**

13. Consider and take appropriate action on the following grant programs, applications, contracts & related special budgets, and permissions to continue:

- a. Application to the Bluebonnet Electric Cooperative for Energy Assistance Program grants in the Health and Human Services Department (HHS)
- b. Contract amendment with United Way for the Maternal, Infant, and Early Childhood Home Visiting (MIECHV) Program in HHS (Commissioner Gómez)

**RESULT: ADDED TO CONSENT**

#### **Purchasing Office Items**

14. Approve license agreements between the Travis County Tax Assessor-Collector and the following Full Service Deputy vendors:

- a. Fry Auto Title Service

**RESULT: NO ACTION NECESSARY**

- b. Auto Title Services of Oak Hill (Commissioner Daugherty)

**RESULT: ADDED TO CONSENT**

- 15. Consider and take appropriate action regarding Modification No. 40 to Contract No. 4400000567 with Tiburon, Inc. for agreement for extended services for the Integrated Justice System:

- a. Approve assignment of Contract No. 4400000567 from Tiburon, Inc. to TriTech Software Systems

- b. Approve additional services to the Tiburon application (Commissioner Daugherty)

**RESULT: ADDED TO CONSENT**

- 16. Approve Modification No. 14 to Contract No. 4400000257 with SAP Public Services, Inc. for SAP ERP software and maintenance support. (Commissioner Daugherty)

**RESULT: ADDED TO CONSENT**

### **Technology and Operations**

- 17. Consider and take appropriate action on:

- a. Routine personnel actions
- b. Non-routine personnel actions (Commissioners Travillion & Gómez)

**RESULT: ADDED TO CONSENT**

- 18. Consider and take appropriate action on the process and related timeline regarding performance reviews of direct reports to the Commissioners Court. (Commissioners Travillion & Gómez)

**RESULT: NO ACTION NECESSARY**

### **Transportation and Natural Resources**

- 19. Consider and take appropriate action regarding increasing the Transportation & Natural Resources change fund from \$4,585 to \$10,290. (Commissioners Travillion & Shea)

**RESULT: NO ACTION NECESSARY**

- 20. Consider and take appropriate action on an appointment to the Capital Area Council of Governments (CAPCOG) Capital Area Regional Transportation Planning Organization (CARTPO) Committee. (Commissioner Travillion)

Members of the Court heard from:

Scheleen Walker, Long Range Planning Manager, TNR

**MOTION:** Appoint DR. Larry Wallace Jr., Mayor City of Manor.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Jeffrey W. Travillion Sr, Commissioner  
**SECONDER:** Brigid Shea, Commissioner  
**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

21. Consider and take appropriate action on the reappointment of Dr. Amy Belaire to the Citizens Advisory Committee for the Balcones Canyonlands Conservation Plan. (Commissioner Shea)

**RESULT:** **ADDED TO CONSENT**

22. Consider and take appropriate action on a request to authorize the filing of an instrument to vacate a public utility easement located over and across Lot 16, Shady Hollow Addition, a subdivision in Precinct Three. (Public Hearing 5) (Commissioner Daugherty)

**MOTION:** Approve Item 22.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Gerald Daugherty, Commissioner  
**SECONDER:** Margaret J. Gómez, Commissioner  
**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

23. Set a public hearing on April 21, 2020, to receive comments regarding a request to authorize the filing of an instrument to vacate a drainage easement recorded in Document No. 2017027419 of the Official Public Records of Travis County and located within Lot 3, Easton Park Section 1B, a subdivision in Precinct Four. (Commissioner Gómez)

**RESULT:** **ADDED TO CONSENT**

#### Other

24. Consider and take appropriate action regarding board and committee assignments and appointments for the County Judge. (Judge Eckhardt)

**RESULT:** **NO ACTION NECESSARY**

25. Approve a license agreement between the Travis County Tax Assessor-Collector and the City of Austin authorizing the City to act as a limited service deputy. (Judge Eckhardt)

**RESULT:** **ADDED TO CONSENT**

#### Executive Session

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

*Note 1: Gov't Code Ann 551.071, Consultation with Attorney*

*Note 2: Gov't Code Ann 551.072, Real Property*

*Note 3: Gov't Code Ann 551.074, Personnel Matters*

*Note 4: Gov't Code Ann 551.076, Security*

*Note 5: Gov't Code Ann 551.087, Economic Development Negotiations*

*Note 6 Gov't Code Ann 551.089, IT Security*

26. Consider and take appropriate action on the sale, lease, or exchange of Palm School or other property in Travis County's real estate portfolio and acquisition of property interests in the land underlying the Travis County Exposition Center or other real property.<sup>1&2</sup> (Judge Eckhardt)

*Judge Eckhardt announced that Item 26 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.*

**RESULT: DISCUSSED**

27. Receive briefing and take appropriate action in April Balcombe, Complainant v. Travis County, Agency, EEOC Charge No. 31C-2016-00333C.<sup>1</sup> (Judge Eckhardt)

*Judge Eckhardt announced that Item 27 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.*

**RESULT: NO ACTION NECESSARY**

28. Receive legal briefing in Emily Borchardt v. Travis County, Texas, et al., Cause No. 1:19-CV-00891-LY.<sup>1</sup> (Judge Eckhardt)

*Judge Eckhardt announced that Item 28 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.*

**RESULT: NO ACTION NECESSARY**

29. Receive legal briefing in Amy Smith, et al. v. City of Austin, et al., Case No. 1:18-CV-5051.<sup>1</sup> (Judge Eckhardt)

*Judge Eckhardt announced that Item 29 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.*

**RESULT: NO ACTION NECESSARY**

30. Receive briefing and take appropriate action regarding City of Austin, et al. v. Kinder Morgan Texas Pipeline, et al., Cause No. 1:20-CV-00138-RP.<sup>1</sup> (Judge Eckhardt)

*Judge Eckhardt announced that Item 30 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.*

**RESULT: DISCUSSED** **Reset for: 3/31/2020**

31. Receive briefing and take appropriate action on a request that Travis County join as a signatory to a proposed joint amicus brief to be filed in Little Sisters of the Poor v. Pennsylvania, Cause No. 19-431.<sup>1</sup> (Judge Eckhardt)

*Judge Eckhardt announced that Item 31 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.*

**MOTION:** Join the amicus brief.  
**RESULT:** **APPROVED [4 TO 1]**  
**MOVER:** Margaret J. Gómez, Commissioner  
**SECONDER:** Brigid Shea, Commissioner  
**AYES:** Sarah Eckhardt, Jeffrey W. Travillion Sr, Brigid Shea, Margaret J. Gómez  
**NAYS:** Gerald Daugherty



32. Receive briefing and authorize the County Attorney to accept, reject, or counter settlement offer in Travis County, Texas v. Frontier Bank of Texas, Cause No. C-1-CV-19-009278.<sup>1&2</sup> (Commissioner Travillion)

*Judge Eckhardt announced that Item 32 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.*

**MOTION:** Accept Frontier Banks of Texas offer to settle Cause No.1-CV-19-009278 for \$364,538.78.  
**RESULT:** **APPROVED [4 TO 1]**  
**MOVER:** Jeffrey W. Travillion Sr, Commissioner  
**SECONDER:** Margaret J. Gómez, Commissioner  
**AYES:** Sarah Eckhardt, Jeffrey W. Travillion Sr, Brigid Shea, Margaret J. Gómez  
**NAYS:** Gerald Daugherty

33. Consider and take appropriate action regarding an offer received by Travis County from the Capital Metropolitan Transportation Authority (CapMetro) to grant a license for the use of CapMetro right-of-way – containing approximately 5,300 square feet (or 0.1212 of an acre) of land – designated as Parcel #3E, to include consideration for permitting, application, and associated license fees, with such land area required for the Littig Road Bridge #161 replacement project in Precinct One.<sup>1&2</sup> (Commissioner Travillion)

*Judge Eckhardt announced that Item 33 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.*

**MOTION:** Accept the offer granting a license agreement on Parcel #3E for the Littig Road Bridge #161 replacement project.  
**RESULT:** **APPROVED [4 TO 0]**  
**MOVER:** Gerald Daugherty, Commissioner  
**SECONDER:** Brigid Shea, Commissioner  
**AYES:** Sarah Eckhardt, Brigid Shea, Gerald Daugherty, Margaret J. Gómez  
**AWAY:** Jeffrey W. Travillion Sr

#### Added Items

- A1. Consider and take appropriate action on leave issues related to the Family First Coronavirus Response Act (FFCRA). (Commissioner Gómez)

*Judge Eckhardt announced that Item A1 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.074, Personnel Matters.*

**RESULT:** **DISCUSSED** **Reset for: 3/31/2020**

- A2. Approve changes to Purchasing Card (P-Card) spending limits during the activation of the Emergency Operations Center and regional emergency events. (Commissioner Daugherty)

**RESULT:** **ADDED TO CONSENT**

- A3. Receive briefing and take appropriate action to amend the Travis County Emergency Management Basic Plan. (This item will be taken into Executive Session under the Consultation with Attorney exception.) (Judge Eckhardt)

*Judge Eckhardt announced that Item A3 would be considered in Executive Session pursuant to*

*Gov't. Code Ann. 551.071, Consultation with Attorney.*

**MOTION:** Approve order amending the Travis County Emergency Management Basic Plan to add a new Appendix, W, that provides for penalties for violating the Emergency Management Plan.

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Gerald Daugherty, Commissioner

**SECONDER:** Margaret J. Gómez, Commissioner

**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

- A4. Receive briefing and update on the appointment of Sam Biscoe as interim Travis County Judge, and take appropriate action. (This item will be taken into Executive Session under the Consultation with Attorney and Personnel Matters exceptions.) (Judge Eckhardt)

*Judge Eckhardt announced that Item A4 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.074, Personnel Matters.*

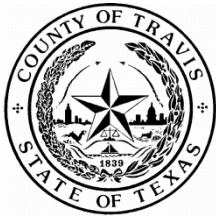
**RESULT:** **DISCUSSED**

**Adjourn**

### **Minutes approved by the Commissioners Court**

\_\_\_\_\_  
Date of Approval

\_\_\_\_\_  
Sarah Eckhardt, Travis County Judge



# Minutes for the Travis County Bee Cave Road District No. 1 Tuesday, March 24, 2020 Voting Session

**Minutes Prepared by the Travis County Clerk**  
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Meeting called to order on March 24, 2020, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX. Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

Sarah Eckhardt	County Judge	Present
Jeffrey W. Travillion, Sr.	Precinct 1, Commissioner	Present
Brigid Shea	Precinct 2, Commissioner	Present
Gerald Daugherty	Precinct 3, Commissioner	Present
Margaret J. Gómez	Precinct 4, Commissioner	Present

1. Approve payment of claims by the County Treasurer. (Judge Eckhardt)

**MOTION:** Approve Item 1.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Gerald Daugherty, Commissioner  
**SECONDER:** Brigid Shea, Commissioner  
**AYES:** Eckhardt, Travillion Sr, Shea, Daugherty, Gómez

2. Authorize the County Treasurer to invest County funds.

**RESULT:** **NO ACTION NECESSARY**

**Adjourn**

## Minutes approved by the Commissioners Court

\_\_\_\_\_

Date of Approval

\_\_\_\_\_

Sarah Eckhardt, Travis County Judge