



Travis County Commissioners Court Voting Session Agenda Request

Meeting Date: July 30, 2019

Agenda Language: Approve contract award for Cyber Liability Insurance Coverage, RFP No. 1901-028-KE, to sole respondent, USI Southwest, Inc.

Prepared By/Phone Number: Kimberly Elizondo / (512) 854-1187, Jason G. Walker, CPPB

Appointed Official: Bonnie S. Floyd, MBA, CPPO, CPPB, Purchasing Agent

Commissioners Court Sponsor(s): Commissioner Daugherty

Press Inquiries: Hector Nieto, PIO@traviscountytexas.gov or (512) 854-8740

Background/Summary of Request and Attachments: This contract will provide fully insured cyber liability insurance coverage for Travis County.

RFP No. 1901-028-KE was issued on April 17, 2019, and closed on May 15, 2019. A total of forty-one (41) vendors were solicited and one (1) proposal was received. Two (2) proposals were received after the deadline date and time for submissions and were returned. The evaluation team supervised by the Purchasing Office and comprised of representatives from Human Resources Management Department (HRMD), Planning and Budget Office (PBO), and Informational Technology Services (ITS), evaluated and found USI Southwest, Inc. to be a highly qualified respondent.

Staff Recommendations: HRMD recommends awarding the contract to USI Southwest, Inc., Option #1 based on the full coverage limits submitted by a single carrier, Chubb.

Purchasing Comments: The Purchasing Agent confirms that the purchasing process complied with the County procedures and Texas statutes applicable to it. The department recommends approval of the requested action.

Issues and Opportunities: HUB Program requirements do not apply to insurance services, per Travis County Code, Chapter 32.008.

Previous Contract Expenditures: Within the last 12 months \$62,120.00 has been spent against this requirement.

Solicitation Information:

Number of Vendors Viewed in BidSync	Number of Responses Received
41	1

AGENDA REQUEST & BACKUP MATERIALS DEADLINE: Agenda requests and backup materials must be submitted in PDF format via email to agenda@traviscountytexas.gov by **12 noon on Tuesday** in order to be considered for inclusion in the following week's voting session.

Contract Information:

Contract No.	Contractor Name	Contract Award Amount	Contract Period
4400004580	USI Southwest, Inc.	\$94,015.00	July 25, 2019 through July 24, 2020

Fiscal Impact and Source of Funding:

Shopping Cart/Funds Reservation #:	FRD# 300004139
Funding Accounts:	
Comments:	

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Human Resources Management Department

1010 Lavaca St. 2nd Floor

● P.O. Box 1748

● Austin, Texas 78767

● (512) 854-9165 / FAX(512) 854-4203

Memorandum

July 22, 2019

To: Bonnie Floyd, County Purchasing Agent
From: William Paterson, Risk Manager, HRMD
Re: Cyber Security Insurance RFP Proposal Review

After reviewing the sole proposal submitted.

It is the recommendation of Risk Management and the evaluation committee assigned to review RFP # 1901-028-KE, that the contract is awarded to USI Southwest Inc. Option #1 with Chubb as the carrier.

The recommendation is based on the full coverage limits submitted by a single carrier that is an admitted standard carrier. The total annual premium for Cyber Security is \$94,015.00.

This expense is paid from cost center 1110048955 GL # 515320 and the funds reservation number is # 300004139. If you have any questions please call me at 854-9650. Thank you.

CC: Tracey Calloway, HRMD Director C.W. Bruner, Purchasing
Kim Elizondo, Purchasing

Final RFP Evaluation Matrix - RFP 1901-02-KE, Cyber Liability Insurance Coverage		
Criteria Description	Max Points	USI Southwest, Inc.
		Points Earned
Premium and Service Cost	30	30.00
Comprehensive Coverage and Services	20	12.85
Organization of Response	15	10.87
Service Capabilities	15	9.56
Completeness of Response	10	6.00
Financial Stability	10	6.25
Total	100	75.53