



## Travis County Commissioners Court Voting Session Agenda Request

**Meeting Date:** February 11, 2020

**Agenda Language:**

Consider and take appropriate action regarding a License Agreement between Travis County and Sterling Events Hospitality, Ltd. to operate the cafeterias located at Ned Granger Building, Heman Marion Sweatt Courthouse, and Thurman-Blackwell Criminal Justice Center.

**Prepared By/Phone Number:** Roger A. El Khoury, 854-4579

**Elected/Appointed Official or Department Head:** Roger A. El Khoury, M.S., P.E.,  
Director FMD

**Commissioners Court Sponsor(s):** Commissioner Gerald Daugherty

**Background/Summary of Request and Attachments:**

The Facilities Management Department (FMD) has been working with County Attorney's Office to draft the attached license agreement between Travis County and Sterling Events Hospitality, Ltd. (Sterling) to operate the cafeterias located at Ned Granger Building, Heman Marion Sweatt Courthouse, and Thurman-Blackwell Criminal Justice Center. The terms and the fees are shown in the table below.

Year From - To	N. Granger Building \$ per month	HMS Courthouse \$ per month	CJC \$ per month
02/01/2020 – 01/31/2021	\$1,300.00	\$1,300.00	\$950.00
02/01/2021 – 01/31/2022	\$1,400.00	\$1,400.00	\$1,050.00
02/01/2022 – 01/31/2023	\$1,500.00	\$1,500.00	\$1,150.00
02/01/2023 – 01/31/2024	\$1,600.00	\$1,600.00	\$1,250.00
02/01/2024 – 01/31/2025	\$1,700.00	\$1,700.00	\$1,350.00

Sterling will maintain and repair the kitchen equipment and if any kitchen equipment becoming obsolete, Sterling will purchase a replacement at their own cost and they will own it. All the custodial, trash removal, and grease traps cleaning are the responsibility of Sterling. The County will provide utilities and HVAC. The operation of the cafeterias would be on the weekdays from 7:00 a.m. to 3:00 p.m.

**Staff Recommendations:**

The Facilities Management Department recommends approval of the License Agreement between Travis County and Sterling Events Hospitality, Ltd. to operate the cafeterias located at Ned Granger Building, Heman Marion Sweatt Courthouse, and Thurman-Blackwell Criminal Justice Center.

**Issues and Opportunities:**

The cafeterias' contract with the current vendor, ACCENT, will expire on February 15, 2020. Therefore, the cafeterias located at Ned Granger building, HMS Courthouse, and CJC will be under new management starting on February 16, 2020. The transition period will be from February 16, 2020 to March 1, 2020. Within the transition period, the new vendor will serve coffee, drinks, and light meals. Also, within the transition period, the cafeterias at Ned Granger building and HMS Courthouse will be under minor repairs including painting. The new menu will be posted within the transition period.

**Fiscal Impact and Source of Funding:**

The annual revenue would be \$42,600 and it will increase by \$3,000 with each option to renew.

**Attachments:**

The license agreement between Travis County and Sterling Events Hospitality, Ltd.

**Required Authorizations:**

Commissioner Gerald Daugherty

Christopher Gilmore, County Attorney's Office